

# AGENDA

**Meeting:** Stonehenge Area Board  
**Place:** Woodford Village Hall, Middle Woodford, Salisbury, SP4 6NR  
**Date:** Thursday 30 June 2022  
**Time:** 6.30 pm

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Including the Parishes of: Amesbury, Berwick St James, Bulford, Durnford, Durrington, Enford, Figheldean, Fittleton cum Haxton, Great Wishford, Milston, Netheravon, Orcheston, Shrewton, South Newton, Stapleford, Tilshead, Wilsford cum Lake, Winterbourne Stoke, Woodford.

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

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Please direct any enquiries on this Agenda to Tara Shannon Senior Democratic Services Officer, direct line 01225 718352 or email [tara.shannon@wiltshire.gov.uk](mailto:tara.shannon@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Graham Wright, Durrington (Chairman)  
Cllr Ian Blair-Pilling, Avon Valley (Vice-Chairman)  
Cllr Kevin Daley, Till Valley  
Cllr Dr Monica Devendran, Amesbury West  
Cllr Mark Verbinnen, Amesbury East and Bulford  
Cllr Robert Yuill, Amesbury South

## **Recording and Broadcasting Information**

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## **Parking**

Parking is available opposite Woodford Village Hall.

## **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

	<b>Items to be considered</b>	<b>Time</b>
1	<p><b>Election of Chair 2022/23</b> (<i>Pages 1 - 2</i>)</p> <p>To elect the Chairman for the year 2022/23.</p>	6.30pm
2	<p><b>Election of Vice-Chair 2022/23</b></p> <p>To elect a Vice-Chairman for 2022/23.</p>	
3	<p><b>Welcome and Introductions</b></p> <p>To welcome those present to the meeting.</p>	6.35pm
4	<p><b>Apologies for Absence</b></p> <p>To receive any apologies for absence.</p>	
5	<p><b>Minutes</b> (<i>Pages 3 - 12</i>)</p> <p>To confirm the minutes of the meeting held on 28 March 2022.</p>	
6	<p><b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
7	<p><b>Chairman's Announcements</b> (<i>Pages 13 - 62</i>)</p> <p>To receive the following announcements through the Chairman:</p> <ul style="list-style-type: none"> <li>• Recruitment of hackney carriage and private hire drivers (pages 13 – 15)</li> <li>• Healthwatch Wiltshire (page 17)</li> <li>• Clinical Commissioning Group (pages 19 – 21)</li> <li>• FUEL Camps (pages 23 – 57)</li> <li>• Positive Conduct Equals Positive Democracy (pages 59 – 62)</li> </ul>	6.40pm
8	<p><b>Area Board Update</b></p> <p>To receive an update on the area board review which has taken place and changes to area boards which are being implemented as a result, for example new grant funding criteria.</p> <p>Further details regarding the changes, including a new area board handbook, can be found online here: <a href="#">Wiltshire Council – Area Boards</a></p> <p>The new grants criteria and online application form can be found here: <a href="#">Area Board Grants - Wiltshire Council</a>.</p>	6.45pm
9	<p><b>Annual Review of Local Priorities and Open Floor</b> (<i>Pages 63 - 88</i>)</p>	6.55pm

	To consider Stonehenge Area Boards priorities for 2022/23 and to have an open floor session with discussion on priorities and any updates from partners and parishes.	
10	<b>Appointments to Outside Bodies and Working Groups 2022/23</b> <i>(Pages 89 - 100)</i>	7.15pm
	To consider the Area Board representatives to Outside Bodies and Memberships of Working Groups as detailed in the attached reports.	
11	<b>Positive activities for young people</b> <i>(Pages 101 - 102)</i>	7.25pm
	To receive an update on youth activities	
	To consider the applications for youth grants:	
	<ul style="list-style-type: none"> <li>Amesbury Town Council, £1,380 towards Stockport Avenue Youth Area.</li> </ul>	
	To note the following application for youth grant funding already awarded under delegated authority of the CEM:	
	<ul style="list-style-type: none"> <li>Rural Youth Project, £1,913.19, towards phase 2 of the project. (Combined with £418.60 from the capital funds)</li> </ul>	
	Grant reports under item 14 with details.	
12	<b>Health &amp; Wellbeing Group</b> <i>(Pages 103 - 106)</i>	7.35pm
	To receive an update on the Health and Wellbeing Group.	
	To consider the applications for Older and Vulnerable Adults grants:	
	<ul style="list-style-type: none"> <li>Bluesky retreat, £808.16 towards almost wild camping with Bluesky Retreat for bereaved parents.</li> <li>Silver Salisbury Group, £850 towards Silver Amesbury 2022 including Durrington and surrounding villages.</li> </ul>	
	To note the following Health and Wellbeing grant already awarded under the delegated authority of the CEM.	
	<ul style="list-style-type: none"> <li>Chat Café Evergreen Court, £150 towards a Coffee Morning</li> </ul>	
	Grant reports under item 14 with details.	
13	<b>Update from the Community Area Transport Group (CATG)</b> <i>(Pages 107 - 126)</i>	7.45pm



To receive an update on the new CATG model – Local Highways and Footpath Improvement Groups (LHFIG).

To consider any updates and recommendations from the Community Area Transport Group (CATG) in relation to the funding available towards Local Transport Projects.

Funding recommendation for approval:

- 1-22-1 Orcheston 20mph speed limit assessment £2,500 (CATG £1,875, Orcheston PC £625)

14 **Community Area Grants** (*Pages 127 - 132*)

**7.55pm**

To determine the following applications for Community Area Grant funding:

- Durrington Amateur Dramatics Society, £2,750 towards new staging.
- Catholic Church of Christ the King, £1,600 towards AED for Catholic church and surrounding retirement residences.

15 **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

16 **Close**

**8.15pm**

The next meeting of the Stonehenge Area Board will be held on 22 September 2022.



## Extract from Part 3 of the Constitution: Appointment of Chairmen and Vice-Chairmen of Area Boards

4.9 The chairman and vice-chairman of an area board will be appointed at the first meeting of an area board, which takes place after the annual meeting of the Council, by the unitary councillors on each area board, except in an election year where after the first meeting of Full Council a special meeting of each area board will take place to appoint a chairman and a vice-chairman.

4.9.1 The Democratic Services representative will call for nominations for the position of chairman of the area board. A councillor's nomination must be seconded to be valid. A councillor shall not be nominated in his/her absence without their written consent.

4.9.2 In the event of only one valid nomination being received the person presiding will declare the nominated councillor elected.

4.9.3 In the case of two valid nominations the Democratic Services representative will ask for a show of hands from those councillors in favour of each councillor and declare the candidate receiving the majority of votes of the councillors present and voting, to be the winner.

4.9.4 In the case of an equality of votes for the two candidates, the Democratic Services representative shall draw lots to determine the winner of the election and then declare the result.

4.9.5 In the case of three or more valid nominations being made, the Democratic Services Representative will call for a show of hands for each of the candidates. The Democratic Services representative will then announce the candidate with the least number of votes and that candidate will be eliminated (in the case of a tie for the least number of votes, the Democratic Services representative shall draw lots to determine which candidate to be eliminated). A further vote shall be taken for the remaining candidates and after each vote the candidate with the least number of votes shall be eliminated until only two candidates remain and a final vote taken.

4.9.6 The newly elected Chairman of the Area Board shall then preside over the election of the Vice Chairman in the manner described above with the ability to use a casting vote in the event of an equality of votes.

4.9.7 With the exception of an election year, the chairman and vice chairman of an area board shall remain in post until their successors are appointed.



# MINUTES

**Meeting:** Stonehenge Area Board  
**Place:** Antrobus House, 39 Salisbury Rd, Amesbury, Salisbury SP4 7HH  
**Date:** 28 March 2022  
**Start Time:** 6.35 pm  
**Finish Time:** 8.30 pm

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Please direct any enquiries on these minutes to:

Tara Shannon [tara.shannon@wiltshire.gov.uk](mailto:tara.shannon@wiltshire.gov.uk), (Tel): 01225 718352 or (e-mail) [tara.shannon@wiltshire.gov.uk](mailto:tara.shannon@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Graham Wright (Chairman), Cllr Ian Blair-Pilling (Vice-Chairman), Cllr Kevin Daley, Cllr Dr Monica Devendran, Cllr Mark Verbinnen and Cllr Robert Yuill

### **Wiltshire Council Officers**

Jacqui Abbott (Community engagement Manager), Dom Argar (Assistant Multimedia Officer), Tara Shannon (Senior Democratic Services Officer)

### **Town and Parish Councils**

Amesbury, Bulford, Durrington, Figcheldean, Netheravon, Shrewton, South Newton, Stapleford, Woodford

### **Partners**

Wiltshire Police  
Community Speed Watch  
Army

**Total in attendance: 30**

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<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
14	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Stonehenge Area Board, the first in person meeting since early 2020.</p>
15	<p><u>Apologies for Absence</u></p> <p>There were no apologies received from Area Board Councillors.</p> <p>The following regular attendees sent apologies:</p> <ul style="list-style-type: none"> <li>• Cllr Richard Harris - Shrewton Parish Council</li> <li>• Cllr Paul Cranch – Fittleton Cum Haxton Parish Council</li> <li>• Cllr Dot Georgeson – Fittleton Cum Haxton Parish Council</li> <li>• Cllr Burke - Chair of Netheravon Parish Council</li> <li>• Sue Lee – Our Time Project – grant applicant</li> <li>• Caroline Palmer – Shrewton Social Club</li> <li>• Irene Kohler – Silver Salisbury and Amesbury</li> <li>• Matthew Maggs – Fire Rescue Service</li> </ul>
16	<p><u>Minutes</u></p> <p>The minutes of the last meeting were considered and it was,</p> <p><b>Resolved:</b></p> <p><b>To approve and sign the minutes of the meetings on 16 December 2021 as a true and correct record.</b></p>
17	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
18	<p><u>Chairman's Announcements</u></p> <p>The Chairman referred the meeting to the written details included with the agenda for the announcements listed.</p> <p>The Chairman also made the following verbal announcements:</p> <ul style="list-style-type: none"> <li>• <b>Luncheon and Friendship Clubs</b> The Chairman announced that some luncheon and friendship clubs in Netheravon, Durrington and Shrewton may be affected by the funding changes but pledged that he would try to help them find funding and that the Area Board would consider any grant applications they submitted.</li> </ul>

	<ul style="list-style-type: none"> <li>• <b>Area Board updates</b> The meeting was reminded of the changes to Area Boards whereby there were 4 business meetings a year, there was also monthly clinics (except in the months where there was an Area Board) where parishes could drop in to discuss issues relevant to them. The Chairman highlighted that the Board wanted to hold meetings on topics parishes were interested in and that the meetings could be useful for networking. The Chairman stated that the Board was here to serve its residents.</li> </ul>
19	<p><u>Open Floor</u></p> <p>The Chairman invited partners, parishes and attendees to give updates or ask questions.</p> <ul style="list-style-type: none"> <li>• <b>Wiltshire Police</b> Inspector Tina Osborn gave an update to the meeting. In addition to the report in the agenda, the Inspector highlighted that rural crime, such as tackling hare coursing, poaching and dog attacks was still a focus for the team who had increased patrols and visibility and were giving crime prevention advice to farmers. The team had also been visiting schools giving presentation on the dangers involved in county lines and how to look out for signs that people were being exploited. As the weather had improved there could be an increase in door knockers for garden work in areas with vulnerable people and these could be reported to trading standards. Speeding was still an issue and a successful session had taken place in Enford to catch speeders. There had been 1 closure order in Amesbury. The police would work in partnership with Wiltshire Council in relation to anti-social behaviour and secure closure orders were required. They were a powerful tool to combat anti-social behaviour and protect the vulnerable. Since the closure of a public house in Amesbury anti-social behaviour complaints had reduced and the police had issued an objection to a new licence being issued in particular related to the opening hours, as the police only wanted the venue open until 11.00pm, this was going to the Wiltshire Council Licensing Committee. Thanks was given to the licenced venues in town who regularly attended pub watch and worked together to reduce anti-social behaviour. Joint patrols with the Royal Military Police (RMP) were also ongoing.</li> <li>• <b>Community Speed Watch (CSW)</b> John Derryman gave an update to the meeting in his voluntary role as CSW county co-ordinator. There were 115 teams across Wiltshire and Swindon with about 1,000 volunteers. Timothy Keely and Charles Smith were the team co-ordinators for the Stonehenge area. An aim was to have more efficient communication and to make better use of data, however there were limited resources. The Police and Crime Commissioner had authorised 2 more traffic police to be appointed in order to help enforcement. It was hoped that a database could be created</li> </ul>

to collate information from Speed Indicator Devices (SID's) which would help to highlight where enforcement should be targeted. Another aim was to increase the numbers of volunteers as CSW was an important part of the overall road safety strategy.

The Chairman thanked Mr Derryman for his hard work and highlighted an issue the Durrington CSW team was having with communications. John stated they could discuss outside of the meeting in order to resolve the issues.

- **Army updates**

Lt Col Glyn Williams, deputy garrison commander at Larkhill gave an update to the meeting. The officer highlighted that the garrison had grown with extra regiments which had moved from Tidworth and should be based there for 20-30 years. He envisaged that these would integrate as a close community. The officer wanted to bring the regiments together so that they were seen as collective and then do the same with the local communities. The garrison had been helping with the Covid effort and some were now being deployed to Eastern Europe. The officer requested that any troubles with soldiers' behaviour in Amesbury should be reported to him.

Cllr Verbinnen stated that he attended the pub watch meetings and that the Army representative there was doing a great job and that the police were working with the RMP which was working well.

- **Netheravon Parish Council**

A representative from Netheravon Parish Council gave an update to the meeting. They thanked the Area Board for a £5,000 grant which they had received in December towards outdoor fitness equipment which was now being installed. They were also planning their Jubilee celebrations and would be having a street party and live music. A priority for them was speed reduction on the A345 which the CATG team were working on. The representative also updated on their Cheerful Cuppa mornings which were held every Tuesday morning. They proactively help those with dementia and hold as an integrated event, dogs are also welcome to attend with their owners. Lockdown had caused these meetings to stop but they started up again in October 2021 and were delighted at attendance with about 30-40 people regularly attend, from young mothers to a 92 year old resident.

- **Figheldean Parish Council**

The Vice Chairman of Figheldean Parish Council gave an update stating that they hold a coffee morning every Wednesday at 10.00am. They were looking to insulate the village hall roof and asked anyone who had any information or contacts to help with that to let them know. They were holding a raft race for the Jubilee and all were invited.

- **Durrington Town Council**

Durrington Town Council also hold a Cheerful Cuppa session on



	<p>Wednesday mornings. They were holding several events for the Jubilee including a fate, a concert and a tea party.</p> <ul style="list-style-type: none"> <li>• <b>Amesbury Town Council</b> Amesbury Town Council highlighted that the work on the history centre was going well and the museum would hopefully be open in late summer.</li> <li>• <b>Area Board Priorities</b> The Chairman highlighted the Board's priorities: <ul style="list-style-type: none"> <li>○ Loneliness and Isolation (Health &amp; Wellbeing group, Cllr Monica Devendran)</li> <li>○ Mental health (Health &amp; Wellbeing group)</li> <li>○ Positive activities for young people (Youth Activities, Cllr Mark Verbinnen)</li> <li>○ Digital Inclusion (Health &amp; Wellbeing group)</li> <li>○ Mitigating Climate Change / Environment &amp; re-cycling (Cllr Graham Wright / Cllr Yuill)</li> </ul> </li> </ul> <p>More details on activities within these priorities would be given later in the meeting.</p>
20	<p><u>Positive activities for young people</u></p> <p><b>Local Youth Network</b> Cllr Verbinnen gave an update, the last meeting of the LYN had been held virtually two weeks previously and unfortunately the turnout was low. The next meeting was being held in person on 18 May at 6pm and it was hoped that more people would attend. They would discuss important issues which had been raised. The next</p> <p><b>Engagement with Schools</b> Cllr Verbinnen and the Chairman would be undertaking a tour of secondary schools and Cllr Verbinnen was joining the Governors of Stonehenge School and Avon Valley School. There were projects underway to get children looking at climate change and to develop a peace garden. There had been some really good discussions led by the young people. Cllr Verbinnen had also met with some of the primary school which went well.</p> <p><b>Rural Youth Project</b> An informative and engaging meeting was held on the Rural Youth Project which was put together by Community First and looked at how they can work with young people and what their needs were to make them feel included. The report was included at page 45 of the agenda. Whilst the area had good youth sporting activities there was always a need for more. There was quite a lot of deprivation in Amesbury and the surrounding areas but there had been good engagement from some deprived areas. Transport and getting to and from clubs and activities was raised as an issue across the area. Shrewton had lost its youth</p>

	<p>club which was raised as an issue and they were looking for volunteers, in fact more volunteers were needed in most areas. The military ran a youth club in Bulford with a great scheme of activities. These were for all children not just military children and it was hoped that this could be promoted to get the word out. The report was not yet finished and some areas were still to be consulted. Members felt it was good that the transport issue had been identified and a possible solution could be pop up activities that went to local areas so people could attend.</p> <p><b>Wessex Circus update on activities</b></p> <p>The Buzz Action foundation which was partnered with Wessex Circus updated and explained that they ran the Elements Café which was a safe space for vulnerable young people with special needs. There was also the Youth Café which was open to all 13-19 year olds. The Board was thanked for pervious grants which had been given to these activities. The cafés were gateways to positive activities for young people such as day trips and cultural events. The youth café was based outdoors at the Bowman Centre and was partnered with the youth circus. Other activities which had taken place included a week on the Isle of Purbeck, big rig arial activities at Amesbury fete, a Chamber of commerce event and a disco. Two young people who attended the activities stated that the activities were fun and they gave you something to do.</p> <p><b>Youth grants</b></p> <p>Cllr Verbinnen introduced the youth grant applications and representatives of the organisations applying for grants spoke in support of their applications. After consideration by the Board it was,</p> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>• <b>To grant Buzz Action Foundation CIO, £4,500 towards Amesbury Youth Café.</b></li> <li>• <b>To grant Durrington Town Council, £5,000 towards Durrington Youth Services.</b></li> <li>• <b>To grant 1st Shrewton St Marys Scout Group, £477.50 towards Scout pioneering equipment.</b></li> <li>• <b>The Element Café, £3,000 towards The Element Café.</b></li> <li>• <b>Youth Adventure Trust, £2,621.93 towards supporting disadvantaged young people in Amesbury Stonehenge.</b></li> </ul>
21	<p><u>Update from the Community Area Transport Group (CATG)</u></p> <p>The Chairman gave an update on the CATG which was working very well, and on how projects were progressing. The notes of the meeting with all details could be seen at pages 63 – 80 of the agenda.</p> <p>The following high priority schemes, whose funding and already been approved at previous meetings, were progressing well:</p>

	<ul style="list-style-type: none"> <li>• 1-20-15 Durrington 20mph speed limit assessment</li> <li>• 1-21-3 Amesbury, London Road bus shelter replacement</li> <li>• 1-21-5 Winterbourne Stoke/Berwick St James B3083 signing improvements</li> <li>• 1-21-8 Amesbury, Redworth Drive bollard installation</li> <li>• 1-21-10/12 Woodford Valley C42 speed limit assessment</li> <li>• 1-21-17 Netheravon A345 speed limit assessment</li> <li>• Durnford speed limit assessment</li> </ul> <p>The Chairman stated that the CATG had considered a further 3 schemes for funding and recommended them to the Board for approval, brief details on the schemes were given and it was,</p> <p><b>Resolved:</b></p> <p><b>That Stonehenge Area Board:</b></p> <ul style="list-style-type: none"> <li>• <b>Note the discussions from the Stonehenge CATG meeting held 2 February 2022</b></li> <li>• <b>Confirm the high priority schemes as listed above</b></li> <li>• <b>Approve the following funding recommendations:</b> <ul style="list-style-type: none"> <li>○ <b>1-21-13 Great Wishford Village Gates, £4,968.49</b></li> <li>○ <b>1-21-5 Winterbourne Stoke/Berwick St James B3083 Speed Limit Assessment CATG, £1,875</b></li> <li>○ <b>1-20-15 Durrington 20mph speed limit implementation, £8,250</b></li> </ul> </li> </ul>
22	<p><u>Health &amp; Wellbeing Group</u></p> <p>Cllr Dr Monica Devendran as Chair of the <b>Health and Wellbeing Group</b> (HWBG) gave an update to the meeting. Highlights included:</p> <ul style="list-style-type: none"> <li>• A new Friday morning café drop-in supported by Stonehenge Area Board taking place on Friday 29 April 10am – 12pm at Evergreen Court</li> <li>• An activities directory would be for Autumn 22).</li> <li>• The Stockport Avenue Community Garden was running drop-in sessions where all were welcome: <ul style="list-style-type: none"> <li>○ Tuesday’s 2-4pm</li> <li>○ Thursdays 10:30-4pm</li> <li>○ Saturdays 10:30-5pm</li> </ul> </li> </ul> <p><b>Digital Inclusion</b> A new introduction to IT course would be running at Amesbury library on Monday 9 May .</p> <p><b>Paths 4 All</b> It was explained that Paths 4 All was an initiative to get more people walking and that funding was available for projects to help with this from Stonehenge Area Board. Areas covered so far by the initiative were Netheravon, Woodford</p>

	<p>Valley and Tilshead, and areas where the initiative was setting up were Durnford, Amesbury and South Newton.</p> <p><b>Health and Wellbeing Grants</b>  Cllr Monica Devendran introduced the Health and Wellbeing grants which had all been recommended by the HWBG for approval by the Board. Representatives of organisations applying for grants spoke in support of their applications. After consideration it was,</p> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>• <b>To grant Our Time Project, £500, towards movement and inspire film for elders Stonehenge.</b></li> <li>• <b>To grant The Stonehenge Chamber of Trade, £300, towards the Stonehenge Chamber of Trade Easter Bunny.</b></li> </ul>
23	<p><u>Mitigating Climate Change</u></p> <p><b>Greener Durrington</b>  The Chairman advised that in Durrington certain sections of grass would only be cut once a year in order to encourage wildflowers and biodiversity. This would continue for 3 years at which point the success of the project would be evaluated and it would be decided whether to extend the idea to other areas.</p> <p><b>Better Planet Schools</b>  Two schools in the area had signed on with the Better Planet Schools project which was an excellent programme education young people on how to help the environment by simple actions such as turning the lights off or turning the thermostat down. Schools saved an average of 10% on their heating bills when they undertook simple measures such as these and the children took the ideas home to their parents. More session would be run and it was hoped more schools would sign up to take part.</p> <p><b>Amesbury Town Council (ATC) update</b>  ATC were keen to develop a path for butterflies from Salisbury Plain to Porton. The Kingsgate Development would have a county park which would include areas for exercise and wildflowers. ATC now had a Climate Committee which would meet to look in depth at Climate issues.</p>
24	<p><u>Community Area Grants</u></p> <p>Cllr Ian Blair-Pilling, as lead Member for grants introduced the Community Area Grant applications, explaining that all applications had been scrutinised and met the grant criteria. Representatives of the organisations applying for grants spoke in support of their applications. After consideration it was,</p> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>• <b>To grant Shrewton Sports and Social Club, £5,000, towards the</b></li> </ul>

	<p>replacement of the felt roof.</p> <ul style="list-style-type: none"> <li>• To grant Woodford Village Hall, £2,496.50, towards Woodford Village Hall staging.</li> <li>• To grant Durrington CE Controlled Junior School, £3,500, towards Durrington Junior School outdoor area.</li> <li>• To grant Stapleford Parish Council, £1,857 towards Stapleford playground surfacing.</li> <li>• To grant Woodford Parish Council, £1,000.00 towards Middle Woodford Play Area replacement boundary fencing.</li> <li>• To grant Figgle Fest, £944.00 towards Figgle Fest Safety Cable Covers.</li> </ul>
25	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
26	<p><u>Close</u></p> <p>It was noted that the next meeting of the Amesbury Area Board would be held on 9 June 2022, location to be confirmed.</p> <p>The Chairman thanked everyone for attending and requested feedback. Attendees felt that the face to face meeting worked, however people did request that hybrid technology be utilised so that attendees could come in person or online. Several parishes including Figheldean, Netheravon and Woodford offered the use of their hall for one of the Area Board meetings.</p>

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# Wiltshire Council



# NEWS RELEASE

8 April 2022

**For immediate release**

## **Wiltshire Council is encouraging people to become a taxi driver in Wiltshire**

Taxis are an essential part of our transport network providing a valuable service to the local community and in Wiltshire there is a shortage of taxi drivers.

Not only are taxi drivers needed by the community, but Wiltshire Council also needs reliable drivers to fulfil its growing number of SEND (Special Educational Needs and Disabilities) school and social care contracts. These contracts offer regular work and hours. They also help and support some of the most vulnerable people in Wiltshire.

Cllr Dr Mark McClelland, Cabinet Member for Transport said: “The council is committed to delivering contracts across our services which deliver the best value for money. Wiltshire needs a workforce with the right skills to prosper and more taxi drivers would help the council deliver our commitment to ensure young people get the best start in life.

“Being a taxi driver is a flexible job and they can either work for a taxi company or be their own boss, deciding when and where they want to work. Local taxi firms currently have lots of vacancies and we are carrying out a recruitment campaign on behalf of the taxi trade across the county.

“It’s easy to become a licensed taxi driver and once people have become a licensed driver, we hope that they will bid for one of the growing number of SEND school transport and social care contracts that we have available. There are plenty of opportunities and plenty of work available.”

Wiltshire Council has lots of contracts available which start at around £30 a day for short routes, increasing to £250+ a day for longer routes. Drivers are free to combine these contracts with rank work.

To become a taxi driver takes around six weeks and costs around £400. To be licensed people need to provide proof and undertake these simple checks:

- Proof of Identity

- Driving Licence held
- Enhanced DBS (Disclosure and Barring Service) check on previous convictions and whether disbarred from working with children
- Right to Work in the UK
- Medical (if applicable)
- Undertake on-line Safeguarding Training
- Take a guidelines test
- Knowledge test (if applying for a hackney carriage licence)

Find out more about becoming a taxi driver, how to licence a vehicle as a taxi, private hire or hackney carriage vehicle, and for an application pack visit [www.wiltshire.gov.uk/licences-permits-transport](http://www.wiltshire.gov.uk/licences-permits-transport)

To find out about our SEND school transport and social care contracts and how to bid for one email Wiltshire Council's Passenger Transport Unit at [Passengertransport@wiltshire.gov.uk](mailto:Passengertransport@wiltshire.gov.uk)



**Become a taxi  
driver in Wiltshire**

**WORK FOR A TAXI COMPANY**

**OR BE YOUR OWN BOSS**

**SET YOUR OWN HOURS**

**HELP YOUR LOCAL**

**COMMUNITY**



Find out more at [wiltshire.gov.uk/licences-permits-transport](https://wiltshire.gov.uk/licences-permits-transport)

**Wiltshire Council**



## Helping you stay up to date with the latest changes in health and care

Providing information and signposting is a key part of our role at Healthwatch Wiltshire.

The advice and information pages on our website help people to stay up to date with the latest changes in health and social care.

The latest articles include:

- [What medical support you're entitled to if you're new to the UK.](#)
- [Where to find support if a loved one has died.](#)
- [Where to find support if you have an eating disorder.](#)

- The [accessible communications you should expect from services.](#)

There is also a wide range of help and advice on other issues including:

- [Downloadable guides](#) to mental health resources in Wiltshire for both children and adults – created by our young volunteers and members of our [mental health forum](#).
- Plus details of [Wiltshire advocacy services](#), if you need help and support with the complaints process.

Find out more at [healthwatchwiltshire.co.uk/advice-and-information](http://healthwatchwiltshire.co.uk/advice-and-information)

### Advice and information

[View all](#)



**Someone I love has died - where can I find support?**

Take a look at our advice article on the organisations and groups that can support you if you're grieving.

5 May 2022



**What medical support are you entitled to if you're new to the UK?**

For new arrivals to the UK it can be confusing where to go if you need medical assistance. Here we outline...

28 March 2022



**What do the new government guidelines mean for Covid-19 testing?**

Covid-19 testing rules have now changed across England. Find out the latest information on where to go to get...

28 February 2022



**The Accessible Information Standard**

The Accessible Information Standard is mandatory for all organisations that provide NHS or adult social care...

24 January 2022



## Update for Wiltshire Area Boards

May 2022

### BSW ICS update

The Health and Care Bill which set out plans for the formation of Integrated Care Systems (ICS) received Royal Assent at the end of April. The Bill will now pass into law as the Health and Care Act 2022 and paves the way for the BSW Integrated Care Board (ICB) to become a statutory body on July 1st and the formation of the BaNES locality Integrated Care Alliance (ICA).

The Health and Care Act introduces measures to tackle the COVID-19 backlogs and rebuild health and social care services following the pandemic. It will also contain measures to address health inequalities and create safer, more joined-up services that will put the health and care system on a more sustainable footing.

As we approach the 1st of July deadline, there has been a renewed focus on recruitment to our ICB Board. Seven executive roles to the BSW ICB have now been confirmed:

- Gill May, currently the BSW CCG Director of Nursing and Quality, has been appointed as **Chief Nurse**.
- Richard Smale, currently the BSW CCG Director of Strategy and Transformation, has been appointed as **Director of Strategy and Transformation**.
- Dr Amanda Webb, currently the Swindon Locality Clinical Chair for BSW, has been appointed as the **Chief Medical Officer**.
- Jasvinder Sohal will join BSW as **Chief People Officer**. Jasvinder currently works at Solent NHS Trust where she has been Chief People Officer.
- Gary Heneage has been appointed as **Chief Finance Officer**. Gary joins us from NHS England and Improvement in the South West Region, where he is currently Interim Director of Operational Finance.
- Rachael Backler has been appointed as **Director of Planning and Performance**. Rachel joins BSW from Lewisham and Greenwich NHS Trust where she has been Executive Director of Performance.
- Dr Jane Moore has been appointed as **Director of Equalities, Innovation and Digital Enterprise**. Jane is Director of Strategy, Planning and Performance for the Staffordshire and Stoke-on-Trent CCGs.
- Offers have been made to successful candidates for the **Directors of Place** roles for BaNES and Wiltshire with a second round of interviews due to take place for the Director of Place role for Swindon.
- Interviews for **Chief of Staff** took place in early May. A Successful candidate will be announced shortly.

NHS England is also supporting a number of development sessions for our BaNES ICA to drive forward the development of a vision for our new organisation and finalise plans for areas such as governance and finance.

The latest version of the BSW Partnership System Development Plan for 2022/2023 has been submitted to NHS England. The plan has been developed by lead and programme support teams from our key workstreams and focuses on the continued development of our BSW Integrated Care System and the transition activities that will be required during 2022/23 to align with the legislative changes planned.

It includes progress updates in relation to activities set out in the previous version of the plan, as well as our BSW response to recently released national guidance on ICS Development.

## Update to Healthy Start scheme

Some changes are taking place to the national NHS [Healthy Start Scheme](#) to help women who are pregnant or have young children and are receiving benefits buy foods such as milk or fruit.

The Healthy Start scheme now offers a prepaid card to those applying for Healthy Start to replace the previous Healthy Start paper vouchers. The cards are topped up every 4 weeks with a payment. Those who were in receipt of the paper voucher scheme will need to apply for the digital scheme if they have not already done so.

Healthy Start A5 posters have been sent to GP surgeries and other health settings in BaNES to display along with leaflets for dissemination to eligible parents and carers of children under 4 or to people who are pregnant.

## Covid vaccination update

Our covid vaccination programme continues at pace with a focus on booster shots for over 75s, pregnant women and children aged 5-11.

BSW CCG has been calling on people aged 75 and over yet to come forward for their second Covid-19 booster to do so without delay.

Latest figures show that almost half (46 per cent) of all those in the age group have so far had the recommended top-up dose, which is being offered to prolong the immune-boosting effects of previous coronavirus vaccines.

Unlike previous rounds of vaccinations, people no longer need to wait to be contacted to come forward, with those due a booster now encouraged to proactively book their appointment, either online or over the phone.

Latest figures show that in BSW 2,225,000 vaccines have been delivered.

## **Pressure on health and care services continues in Wiltshire**

Pressures related to Covid-19, staff absence and high demand for hospital beds have continued across Wiltshire over the past few weeks. A number of measures remain in place to help address these issues.

Appeals to the public to support services during this difficult time are ongoing. The main messages being for people to use our health services appropriately, support hospitals by collecting loved ones as soon as they are ready to go home, using our pharmacies for help and support wherever possible and using the online 111 service in the first instance.







The free holiday activity  
and food programme

# Annual Report

# 2021



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# Project Background

In November 2020, the Government announced its intention to expand the Holiday Activity and Food programme across the whole of England during 2021. The programme had previously provided healthy food and enriching activities to disadvantaged children in pilot locations since 2018.

School holidays can be pressure points for some families because of increased costs, such as food and childcare, and reduced incomes. For some children that can lead to a holiday experience gap, with children from disadvantaged families less likely to access organised out-of-school activities; more likely to experience 'unhealthy holidays' in terms of nutrition and physical health and are more likely to experience social isolation.

These inequalities have shown to have a negative impact on school attainment once children return to the classroom. This is significant as educational performance is key to social mobility and enabling people to move out of poverty.

Funding was made available to Wiltshire Council by the Department of Education (DofE) to deliver the Holiday Activity and Food (HAF) programme during 2021. As part of the offer, holiday club places were to be made available for the equivalent of at least 4 hours a day, 4 days a week, 6 weeks a year. This covered four weeks in the summer, plus a week's worth of provision in each of the Easter and Christmas holidays.

Places were made available to all children in the local authority area who are eligible for and receive benefits-related Free School Meals (FSM). As of April 2021, there were a total of 9,445 students eligible for FSM in Wiltshire.

The programme was open to both primary and secondary school pupils, including those within the SEND cohort.

In Wiltshire the HAF programme has been delivered using the brand FUEL.



”

**In April 2021, there were a total of 9,445 students eligible for FSM in Wiltshire.**

# Our journey so far

Since the launch of FUEL in Easter 2021, the programme has engaged over 4,000 young people and provided over 31,000 meals across Wiltshire.

## HAF Preparation 2021

- Wiltshire Council was awarded funding from DofE to deliver the HAF programme across the county
- A mapping exercise was completed to better understand the spread and location of pupils eligible for FSM in Wiltshire
- The FUEL brand, concept and logo was created



## Easter 2021

- The Easter offer consisted of delivering food boxes, activity packs and online content due to Coronavirus pandemic restrictions
- Food boxes provided meals to cover a 4 day period and included breakfast and dinner
- Food providers, Real Wrap Co, delivered meals and ingredient cards to registered families across the county
- Farm Cookery School ran interactive cook-alongs
- Activities were provided in house via the activity pack and online activity sessions.



# Our journey so far

## Summer 2021

- Face-to-face delivery: 4 days for 4 weeks
- Over the summer 10 mainstream FUEL camps were delivered by three commissioned suppliers, each with different areas of responsibility (food, activity, nutrition)
- 2 dedicated camps were delivered specifically for eligible children with SEND
- During the summer, a FUEL grant was given to 8 community groups to deliver summer camps to eligible participants to extend the reach and capacity of the programme.



## Winter 2021

- Face-to-face delivery: 4 days for 1 week
- 10 mainstream camps were delivered using the summer model
- 2 dedicated camps were delivered specifically for eligible children with SEND
- FUEL camps provided structured activity and food for afghan refugees



In total, 4,714 individual participants took part in the HAF programme across all three delivery periods, with beneficiaries ranging in age from 4-17 years old. 40% of registered participants were from the most deprived areas in Wiltshire (Quintile 1: Index of Multiple Deprivation). The programme provided 31,263 meals during 2021.



# Programme components

## Mainstream FUEL Camps



The mainstream offer saw the delivery of ten core activity camps during both the summer and winter delivery periods, in priority areas of the county where there is the greatest number of children eligible for FSM. These camps were delivered by three commissioned suppliers, Learn By Design, Occasional Kitchen and Phunky Foods, each with different areas of responsibility.

## SEND FUEL Camps

Four FUEL camps for young people with special educational needs and/or a disability were provided during the summer and winter periods. These camps were delivered by Wiltshire Council staff and appointed coaches who have expertise in delivering and implementing successful provision to the target demographic. The booking process also allowed participants who applied to the mainstream camps to transfer over to the SEND camps if needed.



## Community FUEL Camps



Wiltshire Council also provided HAF funding to 8 existing community organisations so they could develop additional HAF provision. Funding was available to support summer delivery only and extended the reach and capacity of the programme as a whole. Funded organisations also received nutritional training and resources to better enable them to deliver this aspect of the programme

# Priority areas and vision

-  Mainstream camp
-  Disability camp
-  Community camp



The above map shows the delivery locations of face-to-face FUEL activity camps as part of the summer and winter offer. This includes mainstream, disability and community camps. Locations were selected using registration data from the Easter delivery of the FUEL programme.

**In line with the HAF delivery objectives by the DofE, the FUEL programme vision is to:**



Provide meals and snacks to ensure participants can eat healthily over the school holidays.



Provide a range of sport and physical activities to ensure participants can be more active over the school holidays.



Support the development of resilience, character and wellbeing of participants along with wider education attainment. Also give participants a greater knowledge of health and nutrition.



Create a safe environment, combatting social isolation over the school holidays. Use FUEL as a platform to connect schools and other local services.



**A mapping exercise was completed to better understand the spread and location of pupils eligible for FSM in Wiltshire, to identify areas of greatest need and to inform priority delivery locations**



# Promotion and marketing



**Food**

F is for Food! You will receive a nutritious lunch each day and you'll also have fun and keep fit!



**Unity**

Unity means making new friends in your community, while friendly staff are supportive and understanding.



**Energy**

Take part in a range of activities that will keep you energised, exercised and educated.



**Laughter**

There will be plenty of opportunities for fun and laughter throughout the programme and opportunities to learn new life-skills.

## FUEL Promotional letters and flyers:




**FUEL camp locations:**

- Malksham: Stovermill School
- Trowbridge: Stouley Green Primary School
- Westbury: Matzav's School
- Amesbury: Amesbury Primary School
- Royal Wootton Bassett: DWL Academy
- Calne: Kingsbury Green Academy
- Chippenham: Haddenham School
- Devizes: Dorset Leisure Centre
- Marlborough: Marlborough School
- Wootton Bassett: Wootton Bassett School
- Wootton Bassett: Wootton Bassett School



## FUEL social media gifs:









Wiltshire is delivering the programme under the brand FUEL (Food, Unity, Energy, Laughter), which has been created to implement the programmes priorities and to help reduce any stigma associated with the programme.

To promote the project, a specific marketing pack, including letters and flyers were sent directly to schools to be shared with the pupils eligible for FSM.

For the registration process, Wiltshire Council developed a bespoke application form and database to collate applications, manage food orders/allergies, access needs of participants and collect KPIs. Training and step by step guides were created for external providers to ensure efficient use.

The success of the programme has subsequently been shared via social media posts and promotional videos.

**95%** Reported the booking process to be 'easy'



# Promotion and marketing

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Please click below to watch videos showcasing the delivery of the summer and winter Holiday Activity and Food offer in Wiltshire and to hear what participants thought about their experience. This video was created by our activity providers, Learn By Design and includes pictures, videos and key data from the face to face delivery.

[To watch the summer FUEL video click here](#)



[To watch the winter FUEL video click here](#)



# Key statistics: 2021

Easter participants	2,365
Summer participants	1,837
Winter participants	512

Primary School	77%
Secondary School	20%
Special School	3%

Female	47%
Male	48%
Prefer not to say	5%

Quintile 1	40%
Quintile 2	20%
Quintile 3	18%
Quintile 4	15%
Quintile 5	7%

**4,714**  
individual  
participants

**31,263**  
meals  
provided

**40%**  
of participants  
from  
Quintile 1

**49,322**  
contact  
hours



**93%**

participants of recent FUEL  
camps wanted to attend  
future programmes

”

*The Fuel camp had a really positive impact on my children. They loved all the activities and the meals. It is a very beneficial programme and we hope that it will be continued in the future. Thank you*

*Thank you so much for providing these sessions, it has made a huge difference to us. My daughter had a great time, she loved all the activities, made lots of friends and said the staff were really nice. Such a great idea and we are both very grateful*

# Outcomes: 2021

**31,263**

Meals provided on FUEL camps in 2021



Due to the pandemic the Easter FUEL programme was offered remotely, providing food boxes to registered families eligible to FSM. These contained ingredients and recipes to make healthy meals. 80% reported having more satisfying meal times over Easter as a result of being part of the FUEL programme.

**"Thankyou for the amazing food box, my son and I were really impressed with the box contents and is happily planning out his cooking schedule."**

#### **Easter FUEL feedback**

In partnership with Occasional Kitchen, Wiltshire Council provided a hot nutritious meal and healthy snacks to each participant at the summer and winter FUEL camps.

**"Really pleased my son had free and healthy meals, what a godsend."**

#### **Winter FUEL feedback**

Menus were specifically developed to ensure a varied and enticing lunch was offered on each day of the camp. As well as reducing holiday hunger, the meals also gave participants an opportunity to try new foods and take additional food boxes home to their families.

**"I really appreciated not having to worry about the financial costs and know they had healthy meals. Also they came home with food and this saved money that I could use on other essentials. I'm so grateful!"**

#### **Summer FUEL feedback**

Data collected from 471 families who completed the FUEL feedback surveys



Provide meals and snacks to ensure participants can eat healthily over the school holidays.

Meals provided breakdown:

**18,920** **10,339** **2,004**  
Easter Summer Winter

Had 'happy and full tummies after attending a FUEL camp:



Found the provided meals from FUEL beneficial over the holidays:



**68%**

Saw an improvement in their child/ren's food choices after attending a FUEL camp





# Outcomes: 2021

Activity providers, Learn by Design, ensured young people attending the mainstream summer and winter FUEL camps were provided with a range of sport and physical activities to keep them active over both holiday periods. These activities included 'high ticket sessions' such as a climbing wall and zorbing. The SEND provision included activities such as boccia, new age kurling and adapted cycling.

As part of the Easter programme, activity packs were provided alongside online physical activity sessions.



**"Really good service for providing accessible play opportunities. Our child enjoyed a range of activities and was happy to return everyday"**

### Summer FUEL feedback

# 53%

saw an improvement in their child/ren's behaviour at school as a result of attending FUEL camps and having structured activity during the holiday period

**"My children really enjoyed all the activities in fact it's the first time they came back from an activity day saying how much they loved it! They couldn't wait for the following day."**

### Winter FUEL feedback

Data collected from 471 families who completed the FUEL feedback surveys



Provide a range of sport and physical activities to ensure participants can be more active over the school holidays.

Were more physically active, as a result of attending a FUEL programme:



Easter 55%



Summer 77%



Winter 60%

Enjoyed the range of activities on offer at FUEL camps:



Summer 94%



Winter 92%

Tried a new activity, that they hadn't tried before, as a result of attending a FUEL camp:



Summer 75%



Winter 60%

# 76%

Rated the activities on offer at FUEL camps as high quality



# Outcomes: 2021



**63%**

saw an improvement in their child/ren's attitude towards food after attending the nutritional workshops at FUEL camps

Healthy eating providers, Phunky Foods, delivered hands on nutritional workshops during the summer and winter FUEL camps to educate the young people on the importance of eating healthily. Cook-alongs and workshops were also provided remotely during the Easter programme.

*"My children are incredibly proud of themselves for cooking dinner for the whole family after following the FUEL cook-along."*

*"My son has food aversions and he tried tuna couscous (with grated carrots, peas and lemon juice) for the first time last week, and he's made it 3 times since!"*

### Easter FUEL feedback

As well as providing structured activities and educational sessions the FUEL camps also provided the participants with an opportunity to grow in confidence and develop social skills.

**79%**

saw an improvement in their child/ren confidence levels since attending FUEL camps in the holiday period.

*"She really enjoyed her time at camp, she really struggles being apart from me and going into a new place with all the new people really worried me, but she smashed it because your team was so lovely and friendly and helped her every step of the way!"*



Support the development of resilience, character and wellbeing of participants along with wider education attainment. Also give participants a greater knowledge of health and nutrition.

Ate more fruit or vegetables as a result of attending FUEL:



Summer 57%



Winter 35%

Enjoyed taking part in the nutritional workshop when attending FUEL:



Summer 76%



Winter 84%

**83%**

Learnt a new skill when attending the online nutritional workshop





# Outcomes: 2021



# 49,322

face to face  
delivery hours  
provided at  
FUEL camps in  
2021

The face to face FUEL camps over the summer and winter period gave young people the opportunity to meet new people in their local community, developing their friendships and social circles.

*"An excellent experience, my son thoroughly enjoyed himself and it was great to see him making new friends and gaining confidence in new situations."*

#### Summer FUEL feedback

Wiltshire Council worked collaboratively with the Education team, children's services and social workers to ensure those most in need of the project were offered the opportunity to attend.

The FUEL programme also brought a secondary benefits to parents/carers allowing them to work, focus on studies and have less financial worries over the three delivery periods.

*"This was an incredible thing . A single mum of 5 with no family or friends as I had to restart in a new area I was so worried about how I was going to cope, I'm so grateful to this programme."*

#### Summer FUEL programme

Data collected from 471 families who completed the FUEL feedback surveys



Create a safe environment, combatting social isolation over the school holidays. Use FUEL as a platform to connect schools and other local services.

Made new friends as a result of attending a FUEL camp:



Summer 73%



Winter 70%

# 32

Year 6 pupils reported over the summer, attending FUEL camps allowed them to meet other students starting the same secondary school as them.

Found the FUEL camps beneficial to their family :



Easter 81%



Summer 87%



Winter 98%





# Additional Outcomes: 2021



## £1,633

was donated to the FUEL programme by **Waitrose**, as well as 150 lunchboxes, and water bottles over the summer.

This provided participants with food bags and ingredients to take home to their families.



Food bags were provided to FUEL participants attending the Royal Wootton Bassett winter camp by **Swindon Food Collective**. The young people and their families received non perishable goods and toiletries, as well as a Christmas chocolate treats! **Salisbury Food Bank** also provided Christmas chocolate to the participants of Salisbury and Amesbury FUEL camps.

Wiltshire Council teams worked collaboratively together to ensure **30 afghan refugees** were given the opportunity to attend the FUEL winter camps. Passenger Transport provided buses to get the young people to and from the camps. Additional signage and staff were also put in place to make sure these participants were supported and barriers were minimised.

**Seeds4Success** in Mere, who received HAF grant funding in the summer, continued to run their programme during the winter delivery period. Provision followed the same format and structure with Seeds4Success providing a healthy meal and structured activity for **20 young people** eligible for FSM.



”

**30 Afghan Refugees attended the winter FUEL programme**

Food and nutrition providers for the mainstream camps, have also secured additional contracts in Wiltshire after gaining exposure from the FUEL programme. Occasional Kitchen, will be providing the three course meal at the Wiltshire Business and Sports Gala Dinner in 2022. Phunky Foods are working in partnership with Public Health to deliver a healthy lifestyles intervention programme in 10 Wiltshire schools.

# Beyond 2021

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In December 2021, the Government confirmed funding available to local authorities to continue HAF delivery in 2022.



”

**As of October 2021, there were a total of 9,753 pupils eligible for FSM in Wiltshire.**

It is Wiltshire Council's ambition to continue the delivery of the FUEL programme, due to the success and positive impact it has had on young people and their families in the holiday periods throughout the county. During 2021, Wiltshire Council successfully delivered a Holiday Activity and Food offer which met all of DoE's key requirements. In 2022, the FUEL programme will continue to build on the success of the previous year as well as exploring ways to expand the reach of the programme to older pupils and more students that are eligible for FSM.





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SCHOOL FOOD. LIKE NO OTHER



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We thank you for your continued support and efforts to contribute to Wiltshire HAF programme.



**FUEL**

**The free holiday activity and food programme**

[www.wiltshire.gov.uk/leisure/fuel-programme](http://www.wiltshire.gov.uk/leisure/fuel-programme) 

[fuelprogramme@wiltshire.gov.uk](mailto:fuelprogramme@wiltshire.gov.uk) 

Wiltshire Council 



2022



The free holiday activity and food programme



# Community Grant Information



# Wiltshire Council Business Plan (2022-2032): Mission and Themes

**Empowered People:** We get the best start in life, We stay active, We are safe.

**Thriving Economy:** We have vibrant, well-connected communities, We have the right skills to prosper.

**Resilient Communities:** We ensure decisions are evidence-based, We live well together.

The Holiday Activity and Food programme (HAF) has the potential to meet all four of the council's guiding themes; '**Prevention and early intervention**', '**improving social mobility and tackling inequalities**', '**understanding communities**' and '**working together**'.

## Background on HAF

HAF is funded across England by the Department of Education (DofE) and aims to provide children who are eligible for benefits related free school meals (FSM) with free access to enriching activities, nutritious meals and healthy eating information during the Easter, summer and Christmas holidays. The latest school census states we have **9,753** pupils eligible for FSM in Wiltshire.

Department of Education have set clear standards that HAF provision needs to meet, further information can be found [here](#).

The HAF programme is delivered in Wiltshire using the brand FUEL (Food, Unity, Energy, Laughter) and the programme is a direct response to the growing issue of holiday hunger which is having a significant impact on low-income families.

During 2021, Wiltshire Council delivered a core, disability and a funded community offer. In total, **4,714 individual participants** took part in the HAF programme across all three settings with beneficiaries ranging in age from **4-17 years old**.

Nearly **40%** of registered participants were from the **most deprived** areas in Wiltshire (Quintile 1: Index of Multiple Deprivation). The programme totalled 20 face to face delivery days, **49,322 contact hours** and provided **31,263 meals**. For further information on [previous FUEL delivery please click here](#).



## Objectives

**In line with the HAF delivery objectives by the DofE, the FUEL programme vision is to:**



Provide meals and snacks to ensure participants can eat healthily over the school holidays.



Provide a range of sport and physical activities to ensure participants can be more active over the school holidays.



Support the development of resilience, character and wellbeing of participants along with wider education attainment. Also give participants a greater knowledge of health and nutrition.



Create a safe environment, combatting social isolation over the school holidays. Use FUEL as a platform to connect schools and other local services.



## FUEL Programme Components

The HAF delivery in Wiltshire is made up of three main components:

### Core FUEL Camps

The core offer is responsible for the delivery of ten activity camps during the Easter, summer and winter holiday periods, in priority areas of the county where there is the greatest number of children eligible for FSM shown on the map below. These camps are delivered by three major commissioned suppliers, specialising in food, nutrition and activity provision.

### Disability FUEL Camps

Additional FUEL camps for young people with special educational needs and/or a disability are also provided. These camps are delivered by Wiltshire Council staff and appointed coaches who have expertise in delivering and implementing successful provision.



 Mainstream camp

 Disability camp

### Community FUEL Camps

Wiltshire Council also provides HAF funding to community organisations to develop additional HAF provision to extend the reach and capacity of the programme. Funding is available to support summer delivery. Funded organisations also receive nutritional training and resources to better enable them to deliver this aspect of the programme.





## FUEL Community Grant Background

The FUEL community grant fund aims to support local organisations to extend the reach and capacity of the FUEL offer currently in Wiltshire. There are two types of grants available:

### Pot A: Stand Alone Provision (up to £10,000)

### Pot B: Bolt-on Provision (up to £2,000)

Successful applicants will be responsible for providing structured enriching activity that give participants the opportunity to develop new skills and knowledge, try out new experiences and have fun and socialise. Participants are also required to engage with physical activity for at least 60 minutes each day of FUEL delivery.

Successful applicants will also be responsible for staffing requirements, safeguarding processes, health and safety, monitoring and reporting along with the overall delivery management of the FUEL community camps.

As part of the national criteria for HAF, set by Department of Education, FUEL camps must provide at least one hot meal a day and an element of nutritional information for participants. Those local organisations that are awarded a grant will receive a hot meal for each funded participant, from our commissioned food provider. Our commissioned nutritional provider will also provide successful applicants with support and tools to provide nutritional education as part of the community offer.

Wiltshire council is seeking local partners including **schools, children centres, community organisations, town and parish councils and sporting providers** who meet the set criteria to deliver over the summer holidays.

We are also encouraging groups, before submitting an application, to consider how they can work collaboratively with other organisations to make maximum impact in community areas.

## Essential Criteria

Applications **must** meet the below criteria to be considered for a FUEL community grant:

- FUEL camps have to be delivered in the county and for Wiltshire residents.
- Delivery to take place for 4 weeks (from 1 August to 25 August), 4 days a week (Monday-Thursday) for at least 4 hours a day (recommended 10am-2pm).

### Pot A: Stand Alone Provision (up to £10,000)

For local organisations to provide a FUEL camp in their local community, targeting those who are eligible for benefit related free school meals (FSM) and meet the set criteria.

### Pot B: Bolt-on Provision (up to £2,000)

For local organisations who have existing activity and want to extend their remit to meet the set criteria and to incorporate FUEL participants.



- Participants of funded FUEL community delivery must be eligible for benefit related free school meals. 15% of attendees can not receive FSM however must be either a refugee, currently in foster care or have written recommendation from social services to attend.
- Have a sign up process in place that will allow your organisation to send the required information (including participant age, school, postcode, eligibility, days attending, meal choices, food allergies and dietary requirements) over to Wiltshire Council in advance of 25 July 2022.
- All staff, volunteers and externally sourced provision from local organisations working on the FUEL community delivery meet the correct employment standards including relevant qualifications, first aid (minimum of two on site), safeguarding and protecting children and a valid DBS.



- Ensure staff ratios for each activity are at least 1:12.
- Source and have responsibility for all equipment and venues used throughout the FUEL community delivery and conduct risk assessments to ensure safety of participants.
- Deliver content that is aligned to the framework stated in the **national framework for HAF**, which includes providing sport provision and enriching activities.
- Work alongside our food providers to ensure participants receive a hot meal every day of delivery.
- With support and tools from our nutritional provider ensure informal nutritional education is part of the FUEL community delivery. This can include getting participants involved in food preparation/cooking, growing fruit and vegetables and taste tests.
- It is the grant holders responsibility to get participants to complete consent and medical forms prior to their first session and keep information safe by abiding to GDPR regulations
- Implement clear safeguarding, health and safety and COVID (if relevant) policies and processes to ensuring the safety and security of participants and staff.
- Must be **Ofsted compliant** and ensure delivery is at a high standard.
- Be able to evidence public liability insurance, venue user agreement/insurance details and employee liability insurance.
- Return monitoring and evaluation reports (including both qualitative and quantitative data) in a timely manner to Wiltshire Council to include in the Department of Education returns and the FUEL impact report .
- Provide photos (ensuring all participants visible have signed photo consent) and parent/participants positive testimonials that can be included in Department of Education returns and the FUEL impact report.

- All participants that attend a FUEL community camp will be able to do so free of charge. (For organisations applying to Pot B, this excludes children who are attending your existing provision).

## Desirable Criteria

Applications that can meet the below will be prioritised:

- Programmes that will be delivered in areas that there is currently no core FUEL provision.
- Programmes that are taking place and/or target residents in pockets of high deprivation. **Click here** to check indices of deprivation for specific locations.
- Programmes that can show evidence of community partnership working, taking on a joined up approach, increasing the added community value and secondary benefits to the programme.
- Local organisations that can independently deliver the programme for an additional 4 days at Easter and 4 days at Christmas therefore providing a FUEL offer in all three delivery periods and reducing holiday hunger further.





## FUEL Community Grant Payment

As part of the application process local organisations are requested to submit a breakdown of costs. If successful:

**Pot A: Stand Alone Provision** will receive 75% on receipt of grant acceptance and 25% after the project ends and the monitoring form has been submitted.

**Pot B: Bolt-on Provision** will receive 50% on receipt of grant of grant acceptance and 50% after the project ends and the monitoring form has been submitted.

Once the project has ended, successful grant holders will be required to complete a monitoring form which will include a grant expenditure sheet. Any underspend that has occurred on community grant projects will be paid back to Wiltshire Council.

## FUEL Community Grant Application

The FUEL community grant is open for applications from **Monday 23 May** and closes **Monday 20 June**

The form can either be downloaded from our **[FUEL programme webpage](#)** or requested by emailing **[fuelprogramme@wiltshire.gov.uk](mailto:fuelprogramme@wiltshire.gov.uk)**

All applicants will be contacted the week commencing **20 June** to be told if their bid has been successful and the next steps.

## Useful contacts and websites

### **[FUEL programme webpage](#)**

*For further insight on the overall FUEL programme, including impact reports*

### **[Find your local Community Engagement Manager \(CEM\)](#)**

*CEMs can help connect you with other local organisations in your area*

### **[Department of Education: Holiday Activity and Food information](#)**

*National framework of what is expected to be delivered at a camp*

### **[Indices of deprivation data](#)**

*Check specific area data to strengthen your application*

### **[Ofsted information](#)**

*Guidelines on making sure camps are Ofsted compliant*

For any further information or assistance with the FUEL community grant application process please contact:

Becca Higgs

*Holiday Activity and Food Programme Manager*

**[becca.higgs@wiltshire.gov.uk](mailto:becca.higgs@wiltshire.gov.uk)** or **[fuelprogramme@wiltshire.gov.uk](mailto:fuelprogramme@wiltshire.gov.uk)**





## FUEL Community Grant Case Study

In 2021 Wiltshire Council allocated HAF funding to eight community organisations to develop additional HAF provision to extend the reach and capacity of the programme of the core summer provision. Seeds4Success were one of the successful applicants.

Seeds4Success is a youth work charity based in Mere, which provides opportunities for personal and social development for young people living in South West Wiltshire. They enable young people to access programmes that develop practical skills, enhance education, improve employability, provide recreational activities, conserve the natural environment and strengthen the local community.



Seeds4Success received funding from Wiltshire Council to run a FUEL community camp over the summer holidays of 2021. As a youth work charity covering the south west of the county we knew that transport was a huge issue facing parents, children and young people so we knew that this needed to be integral to our offer. Working closely with Mere Primary School, Mere

Food Bank and a team of young leaders at Seeds4Success we designed a local offer which was aimed at reaching 8-13 year olds living in and around the rural towns of Mere and Tisbury. We recruited and trained young leaders, some of whom themselves had an EHCP or were eligible for free school meals, specifically to support with the delivery of the programme and they received vouchers or 'leisure credits' as a reward for their commitment. The team offered a range of sports, games and arts and crafts activities each day and we also took the group 'off site' for 2 'forest school' type sessions at Fontmell Down and a trip to Moors Valley for a picnic and to enjoy the play trail. We ran a healthy cooking activity each week and used the sports pavilion on Mere and the youth centre as our bases for the sessions. We used our minibuses to collect children and young people from a number of rural locations in south west Wiltshire and where necessary we arranged for a car to pick up those in the more isolated locations.

Feedback from parents included:

*"My son loved today, he said it was absolutely brilliant! He has so loved coming along each day, I was so relieved on his first day, he couldn't stop raving about what a great time he had and it's not stopped since. He hasn't really picked up his technology either all holiday so far so I'm really appreciative of that."*

**Jaki Farrell, Director**



## Terms and Conditions

- *The project which funding has been awarded to will proceed on the agreed dates.*
- *The funding can only be used for the purpose it was granted (as defined in your application form). If you decide to change the grant in any way, you MUST inform the Wiltshire Council before making these changes.*
- *If the scheme for which this money has been granted, does not proceed for any reason you must advise Wiltshire Council at the earliest opportunity and repay the full amount (or such sum as has not been properly spent), on request. Wiltshire Council may seek to recover any monies which have been spent contrary to the terms on which the grant was made.*
- *Any unspent monies must be returned to Wiltshire Council.*
- *You must be able to provide copies of all receipts, invoices and salaries paid associated with your grant on request as your project may be audited after completion. Failure to provide this information may lead to a request to return your grant and no further grant requests being considered from your organisation.*
- *All staff and volunteers involved with the project/activity/programme have a valid DBS check and satisfactory references if appropriate, in line with your organisation's agreed child protection policy.*
- *All provision must be delivered in accordance with health and safety, safeguarding, OFSTED and any current COVID-19 regulations and legislation.*
- *Your organisation has appropriate public liability insurance in place with a minimum indemnity of £5,000,000 and your policy must cover the delivery for which you intend to use the FUEL grant funding.*
- *Your organisation has appropriate employee liability insurance in place with a minimum indemnity of £5,000,000*
- *All activities delivered using this grant are appropriately risk assessed, with activities provided in accordance with the requirements of the risk assessment.*
- *Applicant organisations and associated staff will act lawfully when delivering the project.*
- *Applicant organisations will comply with data protection laws regarding the participant's personal information.*
- *Applicant organisations must be constituted with a management committee, constitution and a company bank account.*
- *You should keep Wiltshire Council informed during delivery of your project.*
- *Successful applicants must complete an evaluation form with participant numbers on a weekly basis and send in information/photographs to demonstrate how your grant was spent. You will receive a proforma form for this.*
- *You will promote your project extensively and manage your participant registration.*
- *Applicants must acknowledge Wiltshire Council's financial support in any publicity, printed or website material and use the council's approved logo.*
- *Wiltshire Council can use the name of your organisation/group and project/activity/programme in its own publicity material.*
- *Any proposed grant sum together with any other public money you have received from any source in the past three fiscal years does not exceed €200,000 or that we are exempt from state aid rules.*
- *Wiltshire Council are entitled to withhold or suspend payment and/or recover any sums paid where you fail to comply these terms and conditions.*

- Once delivery of your project is complete, we will remind you that you will need to submit an evaluation for your project, a condition of receiving a grant. Will provide the Report form that you will need to complete. You will also need to send photos and copies of receipts and invoices
- Regardless of the nature of the delivery, all provision must include one hour of physical activity for all participants on each day that the programme is delivered. (Physical Activity Guidelines)
- Provision must take place for four weeks from the week commencing 1 August 2022. Provision must run for four weeks, with each week comprising of four days (Monday – Thursday), for a minimum of four hours a day.
- You will provide Wiltshire Council with the lunch selections in a timely manner before the agreed deadline.
- Wiltshire Council will provide the lunch for your FUEL participants
- Pot A grants – 75% of the funding will be paid on receipt of the signed grant acceptance form with the remaining 25% paid after the delivery.
- Pot B grant – 50% of the funding will be paid on receipt of the signed grant acceptance form with the remaining 50% paid after the delivery.



**The free holiday activity  
and food programme**



# Community Grant Application Form



Thank you for showing an interest in applying for the **FUEL** community grant fund, which aims to support local organisations to extend the reach and capacity of the holiday activity and food provision offer currently in Wiltshire.

Please ensure you have familiarised yourself with the [FUEL community grant information pack](#) before proceeding with the application form. Please complete **all** questions below.

Email completed applications should be submitted by **Noon, Monday 20 June** to: [fuelprogramme@wiltshire.gov.uk](mailto:fuelprogramme@wiltshire.gov.uk)

## ■ Grant type

What type of grant are you applying for :

Pot A

**Pot A: Stand Alone Provision (up to £10,000)**

*For local organisations to provide a FUEL camp in their local community, targeting those who are eligible for benefit related free school meals (FSM) and meet the set criteria.*

Pot B

**Pot B: Bolt-on Provision (up to £2,000)**

*For local organisations who have existing activity and want to extend their remit to meet the set criteria and to incorporate FUEL participants.*

## ■ Organisation information

Organisation name :

Type of organisation :

Registered address :

Town :

County :

Phone Number :

Postcode :

## ■ Primary contact details

*In this section please add the contact details for the principle contact in your organisation leading on this application. This will be the person whom we contact about the application. This is the person in your organisation who has the authority to request this funding and who will be responsible for ensuring the money is used to deliver the activities set out in this application should it be successful.*

Full Name :

Contact position :

Telephone number :

Email address :





## ■ Secondary contact details

Full Name :

Contact position :

Telephone number :

Email address :

## ■ Delivery area

*In this section please provide details of the location where you intend to deliver the programme. Please include the address of your delivery location (including postcode), the age of your target audience, the projected number of individuals/beneficiaries who will benefit from your delivery and specific details of the provision you intend to offer. Please also include if you are working in partnership another organisation to deliver the FUEL camp.*

*\*If delivery due to be in multiple locations, please select the primary delivery location your application relates to. Please details the different locations in the outline of your proposal below.*

*Please note that ten core FUEL camps have been commissioned by Wiltshire Council in Amesbury, Calne, Chippenham, Devizes, Melksham, Royal Wootton Bassett, Salisbury, Trowbridge, Warminster and Westbury. Any delivery relating to these areas must highlight how it will add value to this core offer and enable the programme to reach eligible participants that the core offer is unlikely to engage.*

*Priority is likely to be given to applications delivering in locations outside of the ten areas where core FUEL camps are expected to take place and those who are delivering in areas of deprivation.*

Delivery area :

Name of venue :

Venue address\* :

Town : Postcode :

## ■ Delivery provision

Target audience :

Predicted number of individual participants throughout ALL 4 weeks :

Please confirm that all children accessing the project for which you are seeking funding will be able to do so **free of charge**. For organisations applying to Pot B, this excludes children who are attending your existing provision. Applicant organisations **will not need to provide food** for participants and instead this will be sourced by Wiltshire Council and delivered to delivery venues on each day of the programme.

Due to this applicant organisations are required to ensure delivery takes place for **4 weeks** (from **1 August to 25 August**), 4 days a week (**Monday-Thursday**) for at least 4 hours a day (recommended 10am-2pm).

*I confirm that all children accessing our project will be able to do so free of charge and the project will run to the timescales as described above.*



## ■ Delivery provision overview

Please provide an outline of your proposal, using the essential and desirable criteria listed in the FUEL community grant information pack as a guide. (500 word limit)

## ■ Details of enriching activities

Please provide details of fun and enriching activities you will offer, that will provide children with opportunities to develop new skills or knowledge, to consolidate existing skills and knowledge, or to try out new experiences. (500 word limit)



## ■ Details of physical activity

Please provide details of physical activities you will offer on a daily basis which will enable participants to meet the [Physical Activity Guidelines](#) and how you will staff this aspect of your provision with suitably qualified staff. This is particularly important if sport is not the primary focus of your project. (500 word limit)

## ■ Details of healthy eating

Please detail how you will incorporate healthy eating and nutrition messages and activities within your delivery. (500 word limit)





A key aspect of this programme is improving participants knowledge relating to healthy eating and nutrition. It is Wiltshire Council's has commissioned a supplier to provide related support, resources and/or training to organisations who are successful with their funding application to enable them to deliver this aspect of the programme.

*Please confirm that if successful, relevant staff from your organisation will attend training/hand out resources/use the tools provided by Wiltshire Council's commissioned nutritional provider*

## ■ Engaging the target audience

Please tell us how you intend to promote your project, ensuring that it engages the target audience of this funding (Children and young people who are residents of Wiltshire and who are eligible for benefits related free school meals)? What processes will you put in place to ensure this audience access your offer rather than children who are not eligible? (300 word limit)

**For organisations applying for Pot B**, as your organisation intends to use this funding to add additional places for children who receive free school meals to additional provision, please detail how you will ensure that children accessing these additional places will not be stigmatised or differentiated from the other children attending your programme. This will be particularly important when distributing food provision provided through the FUEL programme. (300 word limit)



## ■ Standard of provision, policies and procedures

A quality service must be delivered to a set of defined standards and procedures in which everyone knows their role and areas of responsibility, with the result that our Wiltshire residents are satisfied by the service they receive every time they enrol on the activity. In this section please outline your operating standard of provision.

Please tick to indicate you have the relevant documents in place to support your delivery.

**Please note that should your application be successful you may be required to provide evidence of some aspects of the below information to Wiltshire Council.**

## ■ Policies and procedures

Please tick to confirm your organisation meets the following requirements of the programme.

*All staff working on the project for which you are seeking funding have been DBS checked and have appropriate clearance to work with children.*

*All staff working on the project for which you are seeking funding have undertaken safeguarding training.*

Please provide the name of the staff member responsible for safeguarding :

*All staff working on the project for which you are seeking funding are appropriately qualified to deliver the activities included within your funding application.*

*Your organisation has a safeguarding risk assessment in place related to the delivery for which you are seeking funding.*

*Your organisation has a health and safety risk assessment in place related to the delivery for which you are seeking funding.*

## ■ Public liability insurance details

*Please confirm your organisation has up to date public liability insurance with a limit of indemnity of not less than £5,000,000 in relation to any claim arising during any 12-month period.*

Policy number :

**Please note that should your application be successful you will be required to provide copies of the above insurance policies to Wiltshire Council.**

## ■ Additional provision details

Does your organisation have an Accessibility and Inclusiveness policy?

Please provide details of your organisations Accessibility and Inclusiveness policy



Is your organisation OFSTED registered?

If your organisation is OFSTED registered, please provide your OFSTED number

Where appropriate, providers must be compliant with the [Ofsted requirements](#) for working with children.

## ■ Signposting and referral details

Please provide details of how you will signpost or refer participants to other services and support that would benefit the children who attend the programme and their families, for example citizens advice, healthcare practitioners, family support or children services or housing support officers.

## ■ Breakdown costs

Please provide a breakdown of the anticipated costs and detail of spend for delivering the project for which you are applying for funding:

	Amount	Funding detail
<b>Staffing costs</b>	£	
<b>Activity costs</b>	£	
<b>Administrative/Operational costs</b>	£	
<b>Other costs</b>	£	
<b>Total amount of funding required:</b>	£	

## ■ Declaration

*I confirm that I have the authorisation to submit this application on behalf of my organisation.*

*I agree that the information I have provided in this application is accurate and complete; and I will notify Wiltshire Council of any changes.*

*By submitting this form, you agree to the **Terms and Conditions** that can be found in [FUEL community grant information pack](#)*

*I agree that I understand that Wiltshire Council will use any personal information I have provided for the purposes described under your Data Protection statement.*

Wiltshire Council is the data controller for the personal information you provide in this form. The Council's Data Protection Officer can be contacted at [dataprotection@wiltshire.gov.uk](mailto:dataprotection@wiltshire.gov.uk). Wiltshire Council will only use any contact details you provide for the purpose of contacting you regarding this application. A more detailed notice of what we may do with your information, and about your information rights is available on our website. We will share your personal data where necessary within the Council to deliver the scheme and events, but we will not share your data with any other third parties unless we are required, or permitted to do so by law. For further information about how Wiltshire Council uses your personal data, including your rights as a data subject, please see our Privacy Notice on the website.



**Area Board Briefing Note – Positive Conduct equals Positive Democracy**

<b>Service:</b>	<b>Legal and Governance</b>
<b>Date prepared:</b>	<b>15 June</b>
<b>Further enquiries to:</b>	<b>Perry Holmes</b>
<b>Direct contact:</b>	<b><a href="mailto:committee@wiltshire.gov.uk">committee@wiltshire.gov.uk</a></b>

**Join us to launch our Positive Conduct campaign at our webinar – Positive Conduct equals Positive Democracy – on 7 July, 5pm – featuring Jackie Weaver**

We'd like to invite you to a special webinar on 7 July at 5pm.

Launching our Positive Conduct campaign, our webinar 'Positive Conduct equals Positive Democracy' begins our mission to help Wiltshire be the leading county on promoting positive conduct and democracy and build on the good work already happening here.

At the webinar we will reflect on how we can best embody and promote standards in public life and when running council meetings. We will also be inviting town and parish councillors and clerks to attend.

We are delighted that we will be joined by 'Ambassador for Compassion in Politics', Jackie Weaver, for a question and answer session.

We will also be joined by the Leader of Wiltshire Council, Cllr Richard Clewer, our Cabinet member for Governance, Cllr Ashley O'Neill and the Chair of Standards Committee, Cllr Paul Oatway, and representatives from the Wiltshire Association of Local Councils and Society of Local Council Clerks.

We want to support councillors and clerks as much as possible in what are challenging roles, which will ultimately be to the benefit of residents throughout the areas you serve.

An MS Teams diary invite will be sent to you shortly. Simply click the Microsoft Team link in your MS Teams diary invite at 5pm on 7 July to join the session.

If you are planning on attending please can you ensure you email [committee@wiltshire.gov.uk](mailto:committee@wiltshire.gov.uk) just so we can keep track on how many people to expect – thank you.

We look forward to seeing you there.







# POSITIVE CONDUCT equals POSITIVE DEMOCRACY **webinar**

**Join us on 7 July at 5pm**

Be part of our mission to help Wiltshire be the leading county on promoting positive conduct and democracy.

Get useful hints and tips on embodying and promoting standards in public life and running positive local council meetings.

Q&A with 'Ambassador for Compassion in Politics' – Jackie Weaver.

For further details contact [committee@wiltshire.gov.uk](mailto:committee@wiltshire.gov.uk)



Featuring Jackie Weaver

**Wiltshire Council**



### Stonehenge Area Board

June 2022

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#### Annual Review of Local Priorities

##### 1. Purpose of the Report

- I. To report on progress made in addressing the Area Board priorities selected for 2021/22
- II. To consider any new evidence or information that will help inform the Area Board in selecting its priorities for 2022/23
- III. To highlight potential priorities for the Area Board to consider for 2022/23
- IV. To inform the Area Board of the broad mechanism for delivering these priorities including (where appropriate): leads, working groups and allocating funding.

##### 2. Introduction

This report has been written by the Community Engagement Manager in consultation with the Stonehenge Area Board Chair and Councillors. It will help to celebrate the successes so far and support the Area Board Councillors in setting their priorities for the coming year.

In early 2021, the Community Engagement Manager combined data from the Community Area “Joint Strategic Needs Assessment” (JSNA) with other sources of data and additional local intelligence. This was used to produce a Community Area status report that highlighted where further local improvements may be required. In May 2021, this report was shared with local Area Boards to help inform which priorities it should focus its energy and resources upon.

Given the challenging financial environment, both nationally and locally, Area Boards are encouraged to continue to develop this evidence led approach to its work, so that they can have the greatest impact on the lives of our communities. This includes:

- ✓ Selecting priorities and directing resources to where there is the greatest need and where the Area Board can make a tangible contribution.
- ✓ Being clear on what the Area Board is trying to achieve and the mechanism for doing so; and
- ✓ Regularly reviewing and communicating progress against the chosen priorities.

### 3. Progress on 2021/22 Area Board priorities

The Area Board working with its partners and the wider community has focussed its attention over the past year on the priority areas below. Appendix A summarises the progress that has been made so far but some of the key achievements include:

#### i. Combatting isolation and loneliness:

Several projects have been funded through the Health & Wellbeing sub-group of the Area Board. These include the popular Silver Salisbury with Amesbury programme, Celebrating Age and Our Time project for older people.

#### ii. Improving Mental health:

As above, the Health & Wellbeing group has funded projects tackling mental health issues including a programme of therapy provided by GUL and Amesbury community garden.

For both of these priorities, funding has also been provided to support projects aimed at older and vulnerable people in addition to several local events for the Queen's Platinum Jubilee with an emphasis upon increasing the confidence of people to socialise again. Work has continued to strengthen military / civilian integration and the Paths for All walking project has continued in partnership with Tidworth and Pewsey Area Boards.

#### iii. Positive youth activities:

The rural youth project commissioned by Stonehenge Area Board and four other community areas is working to support activities in rural areas. A well-attended and successful "pop-up" youth event was held in Shrewton. Amesbury Youth Café and the Elements Café continue to offer regular provision to young people in Amesbury including young people with special needs. Clubs also run regularly in Durrington and the MOD runs a club in Bulford. We are also working young people who need extra support through the Youth Adventure Trust.

#### iv. Mitigating climate change:

There has been engagement locally with the "Wiltshire Climate Change Strategy" and "Green and Blue Infrastructural Strategy", both of which have now been adopted. The



Greener Durrington project is progressing well and Better Planet Schools is up and running in a number of schools in the Amesbury area.

## v. Digital inclusion:

A programme of introductory sessions has been launched at Amesbury library for those who have had little experience of using the internet and ICT facilities.

## 4. The context for agreeing new Area Board priorities.

The selection of Area Board priorities should be undertaken using both the evidence available to us, as well as the context within which we are operating. Both are continually changing, and the following is provided to help inform the Area Board's decision.

- i. The Joint Strategic Needs Analysis was collated 2 years ago in 2020 and although it used the latest information available at the time, some it is now out of date. This is partly due the significant impact COVID-19 has had on issues such as debt, the economy and mental health as well as the release of more up to date data that was not previously available.

Two news sources of data for Wiltshire that have analysed data during COVID and subsequent start of the recovery are available. These are:

- [Wiltshire Citizen's Advice Annual Report](#)
- [Wiltshire Intelligence Bringing Evidence Together \(JSNA Update\)](#)

Additional data for the Amesbury area can be found here:

- [Community Engagement | Silver Salisbury | Salisbury](#) (scroll down to Silver Salisbury consultation to see results which also covered the Amesbury area) – getting out and about for older and vulnerable people remains a top priority following Covid-19.
- The [Wiltshire Climate Strategy](#) and [Green and blue infrastructure strategy](#) have both now been adopted and Wiltshire Council have committed themselves to being carbon neutral by 2030. The challenge is to consider what local actions we can undertake.
- Inflation is very high with fuel costs doubling or more in price. This is hitting poorer families and the elderly / vulnerable the most.
- Research commissioned by Stonehenge Area Board and carried out by Community First identified a need to improve youth provision in rural areas.

- ii. The 2021/22 Area Board priorities were selected whilst in the middle of the COVID-19 pandemic. The demands of this public health crisis demonstrated the importance of partnership working with some services struggling to cope and many of our community groups and organisations unable to operate. The focus of our time and resources has been upon coming together and supporting the vulnerable within our communities. As we now emerge from the pandemic, the focus is shifting away from this reactive response and onto the rebuilding of our communities. In particular, the evidence for the Stonehenge Area suggests:
- Social isolation and loneliness - 14% of older people often or always felt lonely (Sept 2021: Silver Salisbury consultation which included **Amesbury**). Nationally, 7.2% of adults often or always felt lonely (Feb 2021: ONS Opinions and Lifestyle Survey).
  - Barriers to preventing older people living the life they would like to lead – The top three responses include mobility issues, lack of confidence using technology, and physical health (Sept 2021: Silver Salisbury with Amesbury consultation).
  - Barriers for young people accessing youth activities and community facilities include transport, cost and rurality. (October 2021: Amesbury Youth Survey).
  - Mental Health support - There has been an increase in poor mental health and depression resulting from the pandemic. Young people have been negatively impacted and anxiety (35%) and self-confidence/esteem (29%) are rated the highest on influencing young people in Amesbury (October 2021: Amesbury Youth Survey).
  - Rebuilding community life - social connectedness is central to our health and wellbeing, and rebuilding social activities, community participation and social support, can have powerful effects on health and wellbeing for all residents. More volunteers are needed for a range of issues, i.e. community transport, young people, sports groups and older people's activities There is a need to encourage more people to volunteer for community organisations.
  - There has been an increase in poor mental health and depression resulting from the pandemic. Older people and some young people have been particularly affected
- iii. The last 2 years has seen a change in the way that people communicate, especially with the shift to more permanent home and remote working. This has allowed a new approach that includes the ability to be more inclusive and a reduction in the need to travel. The area board is encouraged to embrace these opportunities but also mitigate against any local impact upon our communities, especially as it is very rural and there are many who do not have access to transport or / and do not use digital forms of communication.

- iv. Wiltshire Council has released its new [business plan](#), outlining its strategy for 2022-2032. It focusses upon the 4 themes of “Empowering People”, “a Resilient Society”, “a Thriving Economy” and “a Sustainable Environment”. In addition, Wiltshire Council on the 1<sup>st</sup> February 2022, approved both the [Wiltshire Climate Strategy](#) and [Wiltshire’s Natural Environment Plan](#). The Area Board should be aware of these plans and seek to help deliver them at a local level.

## 5. **Agreeing and delivering priorities for 2022/23**

The Community Engagement Manager, in consultation with Stonehenge Area Board Chair and Councillors, has provided a list of possible priorities for consideration. These can be found in Appendix B. The Area Board should carefully consider how many priorities it can work on at any one time and ensure that they are meaningful for their local area. Up to 5 priorities should be considered to ensure that there is capacity to deliver on them. Area Boards can at any time select, review or amend their priorities in order that they remain relevant and linked to current needs.

As well as being evidence led, priorities should be selected where the Area Board believes that it can realistically make a positive impact upon them. To aid the delivery of the chosen priorities, the Community Engagement Manager will support the Area Board councillors including in the creation and management of an action plan. This plan will include clearly defined, manageable and measurable outcomes so the intended outcome is fully understood and will, in turn, facilitate the annual review of delivery on local priorities.

The key mechanism for delivery is to support the local community to use their own experiences, abilities and passions so that they are empowered to shape and deliver positive change. To achieve this the Area Board may wish to consider allocating funding where money is required to help deliver the required aims. The Area Board may also look to set up a local **working group** to lead on the delivery of a priority, especially where no suitable group already exists.

It is recommended that, for each priority selected, an Area Board councillor takes responsibility for overseeing its delivery and reporting back to the Area Board on progress. The Community Engagement Manager will support the Area Board councillors in undertaking this work.

## 6. **Area Board Lead Councillor Role Description**

Area Boards are invited to appoint lead Councillor(s) representatives for each of the priority themes that they have selected. The following guiding principles are in place for Councillors who take a role as an Area Board lead for a priority theme:

- To be the main Area Board point of contact for local officers, councillors and residents within their respective lead area.
- To attend (and usually take the role as chair) relevant working groups of the Area Board.
- To work collaboratively and cooperatively with relevant local partners, community groups, volunteers and outside bodies.
- To provide regular updates back to the Area Board in relation to their lead area, including providing feedback on the success or limitations of previously funded Area Board grants.
- To consider any funding applications, ensuring due process is undertaken; and
- ensure that relevant feedback on progress and outcomes is provided to the Area Board.

## 7. Recommendations

- I. The Area Board is asked to acknowledge the progress update from the 2021/22 local priorities work.
- II. The Area Board is asked to consider this report along with its appendices and decide upon the priorities (Appendix B) it wishes to focus on in the coming year.
- III. The Area Board is asked to appoint a councillor lead for each of the selected priorities.
- IV. The area board is asked to appoint any required working groups in relation to each priority where a suitable existing externally operated groups is not already in place.

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*Report Author: Jacqui Abbott, Stonehenge Community Engagement Manager*  
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## APPENDIX A - Summary of progress made against priorities for 2021/22

### Isolation and Loneliness / Mental Health

#### Lead Cllr Monica Devendran

- Quarterly Health & Wellbeing meetings with a range of partners and providers.
- Silver Salisbury programme with Amesbury brochure insert Autumn 2021.
- Celebrating Age Programme across the community area.
- Amesbury Green Fingers community garden.
- Mental health therapy course via GUL. New coffee club set up by Cllr Monica Devendran.
- Support to access community activities including to those in sheltered housing schemes.
- Actively encouraged and supported older and vulnerable people to get out again into their communities through events and regular activities resulting in an improvement in mental health e.g. Age UK & Carers support groups in Amesbury.
- Addressing Loneliness campaign.
- Family and Community learning courses.
- A range of Area Board funded jubilee events bringing the community together.
- Information and sign posting on information, activities & events through Area Board engagements, CEM and Our Community Matters platform for partners, providers and participants.

### Young People

#### Lead – Cllr Mark Verbinnen

#### Actions:

- Re-established and expanded Local Youth Network for supporting young people resulting in improved joined up working. Quarterly meetings.
- Delivery of youth clubs in Amesbury and Durrington including for special needs young people.
- Enford & Avon valley youth club & cooking workshops.
- Support to scouts groups including Shrewton and Larkhill.
- Durrington junior school outdoor space for school and community clubs.
- Partnership work with the Adventure Youth Trust to support disadvantaged young people in Amesbury.
- **Wiltshire Youth Survey** promoted resulting in 411 responses from young people in the local area providing useful information on what support and activities young people require.
- Rural Youth Project commissioned alongside 3 other areas – consultation completed and delivery of findings underway.
- Pop Up youth event in Shrewton attended by 45 young people.
- Information and sign posting through Area Board engagements, CEM and Our

Community Matters platform. Including promotion of the Young Work Wiltshire offer, Apprenticeship opportunities, mental health support (local and national), FUEL programme of activities, summer programme of activities (MOD / Army Welfare Service / Wessex Circus) & general publicising of local clubs, events and activities.

## Mitigating Climate Change

**Lead: Cllr Graham Wright**

- Promotion of the draft Climate Change Strategy and Blue and Green Infrastructure Strategy consultations and encouraged local involvement and feedback. 112 responses to the Climate Strategy consultation received from the Amesbury community area.
- Information and sign-posting through Area Board engagements, CEM and the Our Community Matters Platform. Including promotion of home energy improvement grants, Plant life digital event series, #WiltsCanDoThis campaign, Queens Green Canopy, Community Environment Toolkit and various funding opportunities such as Thrive renewables community benefit and Together for Our Planet, Better Planet Schools and Wiltshire Climate Alliance events.
- Completion of the Green Durrington pilot project.

## Digital inclusion:

**Lead: Cllr Mark Verbinnen**

- A programme of introductory sessions has been launched at Amesbury library for those who have had little experience of using the internet and ICT facilities.
- CEM participation in Get Connected group, information & signposting through Our Community Matters.

## APPENDIX B – Suggested priorities for 2022/23

The following are some possible priorities for the Area Board to consider for the coming year

Priority	Key objectives for working groups	Working group allocation / Councillor Lead	Notes
Health and Wellbeing	<p><b>Reduce isolation and loneliness</b></p> <p><b>Improve mental health</b></p> <p><b>Improve digital inclusion</b></p> <p><b>Support lunch clubs and other key activities for older people</b></p> <p><b>Support volunteering</b></p>	<p>Health and Wellbeing</p> <p><b>Cllr Monica Devendran</b></p> <p><b>Lunch club lead support to H&amp;WB group:</b> Cllr Graham Wright</p>	<p>Research continues to highlight issues around loneliness and isolation / mental health.</p>
Young People	<p>Enhance positive activities</p> <p>Expand youth engagement</p> <p>Improve access to youth provision in rural areas including Shrewton and clubs of the Avon Valley.</p> <p>Promote offers of providers including Army Welfare Service</p> <p>Special Educational Needs (SEND) provision</p>	<p>Local Youth Network</p> <p><b>Cllr Mark Verbinnen</b></p>	<p>Research has highlighted rural provision, desire for cooking, parkour, self-defence, re-establish Shrewton youth provision &amp; support to Avon Valley, SEND provision.</p>
Getting around and improved access	<p><b>Improving access to transport including community transport, information and volunteer provision (e.g. Link schemes).</b></p> <p><b>Improving access to activities including via information and new opportunities. Improved access to sport &amp; leisure activities &amp; community clubs.</b></p> <p>Encourage take up of the Paths4All initiative (links to Health &amp; Wellbeing and Protecting the Environment).</p> <p>Improving Town and Parish Highways and Street Scene and rural access.</p>	<p><b>Health and Wellbeing</b></p> <p>Cllr Monica Devendran</p> <p><b>Activities lead support to H&amp;WB group:</b> Cllr Graham Wright</p> <p><b>Paths4All theme lead:</b> Cllr Ian Blair-Pilling</p> <p><b>Rural Access theme lead:</b> Cllr Kevin Daley</p>	<p>This is a cross-cutting priority around transport, access, getting out and about.</p> <p>The main working group for this priority is the <b>Health and Wellbeing group.</b></p> <p>This priority will be supported by 2 theme leaders to cover Paths4All and Rural Access.</p> <p>This priority also links with LHFIG, Chaired by Cllr Graham Wright.</p>
Protect the Environment and reduce carbon footprint.	<p>Encourage partnership working</p> <p>Promote local initiatives to reduce carbon footprint</p> <p>Encourage greener forms of transport including cycling and walking.</p>	<p><b>Cllr Robert Yuill</b></p> <p><b>New working group to be established</b></p>	<p>Work with Amesbury Town Council and all Parish Councils.</p>

# Amesbury CPT Area Board Update



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June 2022

# Your CPT - Amesbury

**Inspector:** Tina Osborn

**Neighbourhood Sergeant:** Sgt Alanna Wakeford

## **Amesbury Rural**

PC Juliet Cox

PCSO Mary Carty

PCSO Michael Farebrother

## **Town Centre**

PC Emma Smith

PCSO Mark Douse

## **Tidworth**

PC Sharon Duggan

PCSO Dan Catterick

## **Ludgershall**

PC Sharon Duggan

PCSO Pippa Brewer





# Performance – 12 months to April 2022

## Force

- Wiltshire Police recorded crime reports a YoY increase of 11.9% in the 12 months to April 2022 and continues to have one of the lowest crime rates in the country per 1,000 population. The 11.9% increase is attributed to a return to pre covid volumes and an extended Summer high experienced as restrictions were removed.
- Our service delivery remains consistently good.
- In April 2022, we received:
  - 8,468 '999' calls, which we answered within 9 seconds on average;
  - 10,272 '101' calls, which we answered within 10 seconds on average;
  - 11,017 CRIB calls, which we answered within 1 minute and 42 seconds on average.
- In April 2022, we also attended 1,596 emergency incidents within 9 minutes and 35 seconds on average.

Crime Type	Crime Volume	% of Crime
<b>Totals</b>	<b>41,849</b>	<b>100.0</b>
Violence without injury	7,368	17.6
Violence with injury	6,270	15.0
Criminal damage	5,206	12.5
Stalking and harassment	4,140	9.9
Public order offences	4,006	9.6
Other crime type	14,860	35.5

## Amesbury CPT

Crime Type	Crime Volume	% of Crime
<b>Totals</b>	<b>2,786</b>	<b>100.0</b>
Violence without injury	515	18.5
Violence with injury	472	16.9
Criminal damage	408	14.6
Stalking and harassment	311	11.2
Public order offences	242	8.7
Other crime type	838	30.1

### Stop and Search information for Amesbury CPT

During the 12 months leading to March 2022, 84 stop and searches were conducted in the Amesbury area of which 65% related to a search for controlled drugs.

During 73.8% of these searches, no object was found. In 26.2% of cases, an object was found. Of these cases 75% resulted in a no further action disposal; 25% resulted in police action being taken; 10.7 resulted in an arrest.

Of the stop and search subjects who defined their ethnicity:

- White – 71 stop and searches
- Black or Black British – 6 stop and searches
- Asian or Asian British – 1 stop and search
- Mixed – 1 stop and search

# Performance – Hate Crime overview

## Force

Hate Crime volumes report as within normal bounds, however show some signs of unease within its trend.

Summer highs have been slightly more extended which has resulted in year-on-year increases (126 crimes, +16.2%), largely within Sexual Orientation and Racial crimes, however Transgender also reporting an increase (+14 crimes, +73.7%).

This extended summer high is reflective of the trend seen within overall crime volumes, but is now showing signs of returning to the norm.

The Force is monitoring any signs of activity with detail that suggests hate directed towards the following activities; those of Russian origin, those of Muslim faith following increased visibility surrounding Ramadan, pro-Palestinian protest activity across the UK relating to Israel and Gaza conflicts.

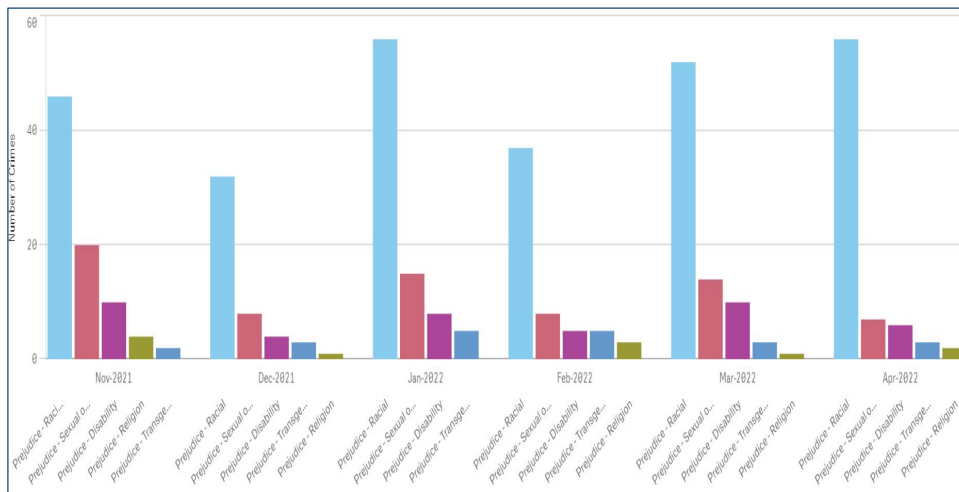
The Hate Crime Silver Scrutiny Panel are looking to create a hate crime video to raise awareness of Hate Crime and how to report it, including details surrounding how the Criminal Justice System responds to it.

## Amesbury CPT

	Number of Crimes	Change (number)	Change (%)
<b>Total</b>	37	-19	-33.9%
<b>Prejudice – Racial</b>	23	-20	-46.5%
<b>Prejudice – Sexual orientation</b>	11	4	57.1%
<b>Prejudice - Disability</b>	3	-2	-40.0%
<b>Prejudice - Religion</b>	0	0	0.0%
<b>Prejudice - Transgender</b>	0	-1	-100.0%

Year on year comparison May 2021 to April 2022 (note: an individual crime can be tagged with more than one prejudice type e.g. sexual orientation & transgender)

### Force Hate Crime (6 months to April 2022)



# Local Priorities & Updates

Priority	Update
ASB and Criminal damage	Targeted patrols are taking place in Archers Gate, Kings Gate and Amesbury Football Club pavilion following reports of criminal damage and youths throwing stones at moving vehicles.
Engagement with local schools	The team have attended a number of schools and presented talks and workshops to various year groups regarding knife crime, personal and internet safety. These will continue in the coming weeks.
Closure Orders & protecting vulnerable persons	We are continuing to work in partnership with Wiltshire Council to identify properties responsible for localised ASB and secure Closure Orders for these properties. We have one address in the Amesbury area at present with a Closure Notice and this is being regularly checked and enforced action is being taken where necessary. Closure Orders are powerful tools that we can use to address ASB originating from an address or location and are particularly useful in dealing with ASB associated to drug use and drug dealing.
Non Dwelling Burglaries	We have seen an increase in non-dwelling burglaries across the area, whereby garages, outhouses and sheds have been targeted. Items stolen include power tools, bikes and garden machinery. High visibility patrols are being undertaken in known hot spot areas. Rural areas are being most affected. A number of bike marking consultations have been carried out by the team and further sessions are planned in the coming weeks. We are continuing to work with our cross border forces in identifying possible suspects.

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# Local Priorities & Updates Continued

Priority	Update
Community Speed Watch	Officers from the Neighbourhood and Response teams have continued to support our CSW colleagues where possible out in the community.



# Useful links

For more information on Wiltshire Police's performance please visit:

- PCC's Website - <https://www.wiltshire-pcc.gov.uk/>
- HMICFRS Website - <https://www.justiceinspectorates.gov.uk/hmicfrs/police-forces/wiltshire/>
- Police.uk - <https://www.police.uk/pu/your-area/wiltshire-police/>
- For information on what crimes and incidents have been reported in the Amesbury Community Policing Team area, visit <https://www.police.uk/pu/your-area/wiltshire-police/amesbury/> to view a crime and incident map and find links to more detailed data



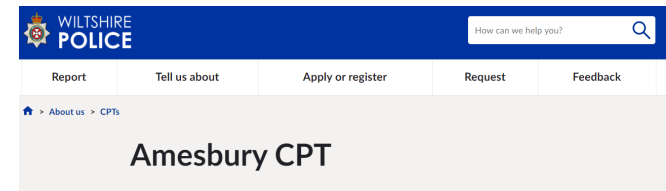
# Get Involved

Keep up to date with the latest news and alerts in your area by signing up to our **Community Messaging service** – [www.wiltsmessaging.co.uk](http://www.wiltsmessaging.co.uk)

## Follow your CPT on social media

- [Amesbury Police Facebook](#)
- [Amesbury Police Twitter](#)

Find out more information on your CPT area at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk) and here [www.wiltshire-pcc.gov.uk](http://www.wiltshire-pcc.gov.uk)



CPT Amesbury covers the areas of Amesbury, Tidworth and surrounding areas.

To contact your CPT about a community-related matter, such as a school visit, then please email [AmesburyAreaCPT@wiltshire.pnn.police.uk](mailto:AmesburyAreaCPT@wiltshire.pnn.police.uk). Please note that this mailbox is not monitored 24/7.

You are unable to report crimes of any type via email and please do not report any situations that require an urgent response. In the case of an emergency please contact 999 and for non-urgent crimes and incidents, please call 101 or [Report a crime here](#).

You can see a map of crimes in the Amesbury area by visiting [www.police.uk](http://www.police.uk)



**DORSET & WILTSHIRE  
FIRE AND RESCUE**

## **DORSET & WILTSHIRE FIRE & RESCUE SERVICE**

### **WILTSHIRE AREA BOARD REPORT**

## **Community Safety Plan**

DWFRS Community Safety Plan can be found on the DWFRS website;  
<http://www.dwfire.org.uk/community-safety-plan/>

## **Prevention**

We are committed to making a real difference to the lives of people in Dorset and Wiltshire. Our aim is to reduce the level of risk and harm to our communities from fire, targeting those most at risk. We do this primarily through our Safe and Well visits.

A Safe and Well visit is **FREE** and normally lasts about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support the occupier may need

Are you or anyone you know:-

- Over the age of 65?
- Need a smoke detector?
- Have a long-term health condition?
- Suffer from poor hearing or sight loss?
- Would you struggle to escape in the event of a fire?

If you can answer yes to more than one of these questions, then please call us on 0800 038 2323 or visit <https://www.dwfire.org.uk/safety/safe-and-well-visits/>



## Protection

On-going interaction by Protection Team members with Local Authorities, Private landlords and tenants regarding fire safety-related matters: external cladding systems; fire detection and warning systems; fire resisting doors (& self-closers); combustibility/fire resistance of construction materials; commercial and residential sprinklers systems and water-mist suppression systems

### General Enquiries

If you have a general fire safety enquiry regarding commercial property, please email [fire.safety@dwfire.org.uk](mailto:fire.safety@dwfire.org.uk) and the Fire Safety Team will respond in office hours.

### Fire Safety Complaint

If you wish to tell us about fire safety risks in commercial premises, such as locked or blocked fire exits, you have three options:

- You can email the fire safety department at [enforcement@dwfire.org.uk](mailto:enforcement@dwfire.org.uk)
- Call 01722 69 1717 during office hours (9am-5pm).
- Call our Service Control Centre on 0306 799 0019 out of office hours (5pm-9am)

## On Call Recruitment

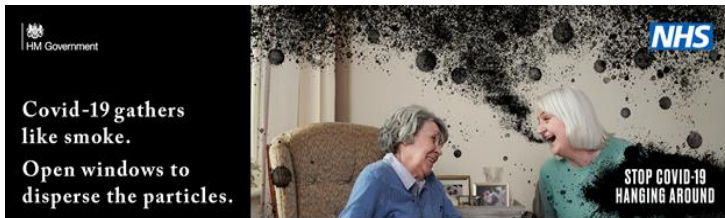
Have you always wondered if you could join the fire service, but haven't had the opportunity to find out more? Have you found yourself seeking your next challenge, keen to give back to the local community or wanting to learn new skills including leadership and teamwork? Then becoming an on-call firefighter is for you.

As a paid position, on-call firefighters commit anywhere between 40 to 120 hours per week, during which time they must be able to respond to the station immediately.

Many have 'normal' jobs during the day, then upon their return home make themselves available overnight or during the weekends. Some of our crew respond from their workplaces during the day, and we are very grateful to their employers for releasing them to perform their vital duties.

Anyone over 18 years old can apply (although you can also apply once you are 17½) you must be able to respond and attend the fire station within 5-8 minutes, you have a good standard of physical fitness (i.e. you are generally active), and you must have the right to work in the UK.

Further information on becoming an On Call Firefighter can be found at [www.dwfire.org.uk/working-for-us/on-call-firefighters/](http://www.dwfire.org.uk/working-for-us/on-call-firefighters/) or should you have any questions, you can call **01722 691444**.



**DORSET & WILTSHIRE  
FIRE AND RESCUE**

## Recent News & Events

### First national Biker Down safety campaign held

The National Fire Chiefs Council (NFCC) held its first national Biker Down safety campaign between 11-17 April.

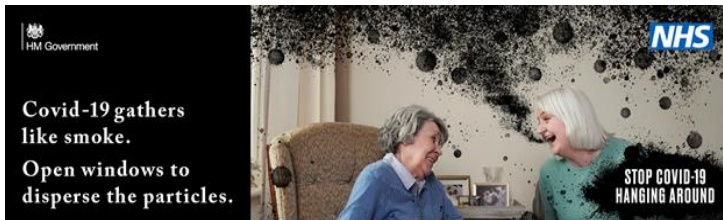
Biker Down is a free three-hour course that provides practical and potentially lifesaving advice, and the sessions are suitable for riders of all experience levels.

The course gives riders an awareness of what to do if they are involved with or see an injured motorcyclist, and how to reduce their own risk of being in a collision.

The national campaign also highlighted the importance of motorcycle maintenance and the wearing of legal and protective riding gear, especially since the trade in counterfeit and fake gear has grown in recent years.



More information can be found at [www.dwfire.org.uk/biker-down](http://www.dwfire.org.uk/biker-down)



**DORSET & WILTSHIRE  
FIRE AND RESCUE**

## **Bonfires and garden safety**



Bonfires are very common in the summer, but they can get out of control very easily. If you want to burn off garden waste, here's some safety advice:

- Site any bonfire well away from buildings, fences, trees and garden structures.
- Have a garden hose to hand in case the fire starts to get out of control.
- Don't light a bonfire on a windy day, as it could flare up more than you expect.
- Be courteous to your neighbours – if you're planning a substantial bonfire, let them know, and stay with it at all times to ensure that it remains safe.
- If you're intending to have a large bonfire, use our **on-line form** – we often receive emergency calls from people who can see lots of smoke, and it helps us to know where this could be a controlled burn.
- Never use flammable liquids such as petrol or paraffin to start a bonfire.

If you have concerns about the environmental impacts of bonfires, such as smoke, you will need to contact your local council.

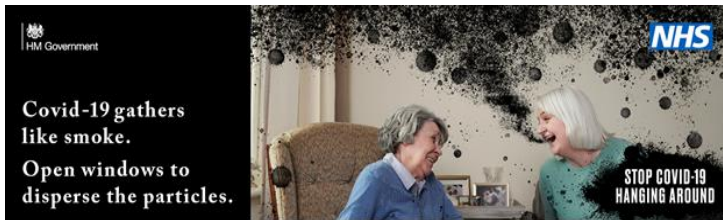
For further information regarding bonfire and garden safety please visit - <https://www.dwfire.org.uk/safety/safety-outdoors/bonfires-and-garden-safety/>

## **UK fire services rally to support colleagues in Ukraine**

The Service has donated some surplus equipment to support colleagues in Ukraine, as part of a wider effort coordinated by the [National Fire Chiefs Council \(NFCC\)](#).







## Water safety



Cooling off in rivers, canals, ponds, quarries and lakes can have deadly consequences.

Every year, firefighters are called to incidents where residents (particularly children and young people) get into difficulty when swimming in open water.

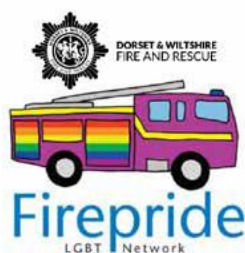
For further information on the dangers of cooling off in open water and some key safety tips for staying safe near water, please visit: - <https://www.dwfire.org.uk/safety/safety-outdoors/water-safety/>

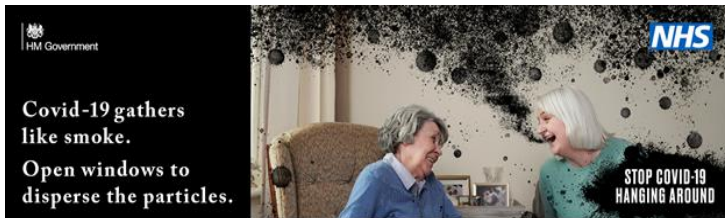
## Supporting Pride

The International Day Against Homophobia, Transphobia and Biphobia, which is marked every year on 17 May, was created in 2004 to draw attention to the violence and discrimination experienced by lesbian, gay, bisexual, transgender, intersex people and all other people with diverse sexual orientations, gender identities or expressions, and sex characteristics.

As a Service, we work hard to create a culture where all staff can come to work and be themselves. We also have a supportive network in place, Firepride, which is open to everyone.

As part of our commitment to supporting all communities, we will be attending the Pride celebrations within our Service area, which are back this year after being affected by Covid over the past two years.





**DORSET & WILTSHIRE  
FIRE AND RESCUE**

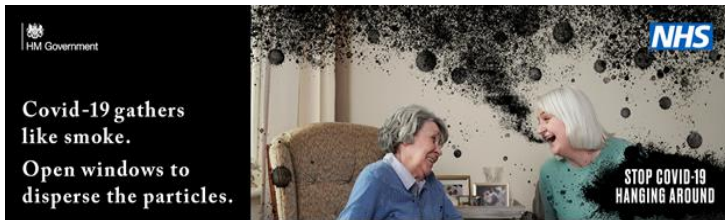
## Demand

Total Fire Calls for **Salisbury Fire Station** for period 24<sup>th</sup> January to 21<sup>st</sup> June: -

Category	Total Incidents
No. of False Alarms	164
No. of Fires	107
No. of Road Traffic Collisions and other Emergencies	96
<b>Total</b>	<b>367</b>

Total Fire Calls for **Amesbury Fire Station** for period 24<sup>th</sup> January to 21<sup>st</sup> June: -

Category	Total Incidents
No. of False Alarms	24
No. of Fires	15
No. of Road Traffic Collisions and other Emergencies	6
<b>Total</b>	<b>45</b>



**DORSET & WILTSHIRE  
FIRE AND RESCUE**

## Local Incidents of Note

House fire – Coombe Bissett <https://www.dwfire.org.uk/incident/house-fire-coombe-bissett/>



**Chris Wood**  
Station Manager  
Email: [chris.wood@dwfire.org.uk](mailto:chris.wood@dwfire.org.uk)  
Mobile: 07500578801



### Stonehenge Area Board 30 June 2022

#### Appointment of Area Board Lead Councillors

##### 1. Purpose of the Report

- 1.1. To appoint Councillor representatives for the Area Board. This will include appointing to Outside Bodies and to reconstitute and appoint to Working Groups for the year 2022/23

##### 2. Background

- 2.1. Area Boards are invited to appoint Councillors to be their respective lead for particular Outside Bodies or Non-Priority Working Groups. The following guiding principles are in place for Councillors who take a role on an Outside body or Non-Priority Working Group:

- To be the main Area Board point of contact for local Officers within their respective area
- To attend (and often Chair) relevant working groups of the Area Board
- To work collaboratively with relevant local partners and community groups
- To provide regular updates back to the Area Board in relation to their Group/Outside-Body including providing feedback on the success or limitations of previously funded Area Board grants (if applicable)

- 2.2. The Area Board is invited to appoint Councillor Lead representatives to the Outside Bodies listed at **Appendix A**. These appointments will continue for the duration of Councillors' terms of office, and will be reviewed annually, unless the Board determines otherwise.

- 2.3. The Area Board is also invited to reconstitute or create new Non-Priority Working Groups set out in **Appendix B**, with the Terms of Reference (if applicable) set out at **Appendix D**, and to make appointments to these groups.

##### 3. Main Considerations

- 3.1. Local Highways and Footpath Improvement Group (LHFIG) has replaced Community Area Transport Groups (CATGs), which will continue to operate as informal working groups making recommendations to the Area Board for approval. Terms of Reference are set out in **Appendix C** for information.

- 3.2. Where a Non-Priority Working group is required, the exact purpose should be set out and agreed by the Board.



- 3.3. A key role within some Health and Wellbeing Group's is that of a local 'Champion' who works with the Area Board to address priorities for older people and carers, further details on this role can be obtained on request from the officer named on this report.

## **4. Financial and Resource Implications**

- 4.1. None.

## **5. Legal Implications**

- 5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required. [Protocol 3](#) of the Council's Constitution sets out Guidance to Members on Outside Bodies.

## **6. Safeguarding Implications**

- 6.1 Processes are in place to ensure Disclosure and Barring Service (DBS) checks are undertaken as appropriate.

## **7. Environmental Impact of the Proposals**

- 7.1 None.

## **8. Equality and Diversity Implications**

- 8.1 None.

## **9. Delegation**

- 9.1 By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.
- 9.2 The appointment of Councillors and other representatives to Non-Priority working groups operating under the Area Board is a matter for the Area Board to determine.

## **10. Recommendation**

- 10.1 The Area Board is requested to:

- a. Appoint Members as Lead representatives to Outside Bodies as set out at Appendix A;

- b. Agree to reconstitute and appoint to AB Non-Priority Working Group(s) as set out in Appendix B; and
- c. To note the Terms of Reference for the LHFIG as set out in Appendix C.

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**Tara Shannon, Senior Democratic Services Officer**

**Appendices:**

Appendix A – Appointment to Outside Bodies

Appendix B – Appointment of Members to Non-Priority Working Groups

Appendix C – LHFIG Terms of Reference

**Unpublished background documents relied upon in the preparation of this report**

None.



## Stonehenge Area Board

## Appendix A

### Appointments of Lead Members to Outside Bodies 2022/23

Outside Body	Councillor Representative
Stonehenge World Heritage Site Steering Group	Cllr Kevin Daley
A303 Stonehenge Steering Group	Cllr Kevin Daley





**Stonehenge Area Board**

**Appendix B**

**Appointments of Area Board Councillors**

To Non-Priority Working Groups of the Board:

Local Highways & Footway Improvement Group (LHFIG)

Councillor Graham Wright



## **LOCAL HIGHWAY & FOOTWAY IMPROVEMENT GROUPS (LHFIG)**

### **TERMS OF REFERENCE**

#### **Membership of the LHFIG**

The LHFIG will normally be made up of:

- Members of the Area Board
- Town and Parish Council representatives
- Community / Stakeholder representatives

It is recommended that the groups do not normally consist of more than 10 representatives, but for larger community areas this may not always be feasible.

Representatives should act as a conduit between their organisations and the LHFIGs by putting forward the views of the body they represent and providing feedback to its members regarding the work of the LHFIGs. The group members will also need to be mindful of the needs of the community area when making their recommendations, as not all councils and groups may be represented on the LHFIGs.

Recommendations to the Area Board will usually be reached by consensus, but if necessary, these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire councillor. Membership of the LHFIGs will cease when a member ceases to hold the stated office as first appointed, or when a parish/town council or group choose to nominate an alternative representative.

The LHFIGs may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

#### **Appointment of LHFIGs members**

Appointment of Wiltshire Council members to the LHFIGs will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the LHFIGs (e.g. town/parish council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However, it is preferred that the same representative attends if possible to ensure consistency of membership.

#### **Media relations**

Members of the LHFIGs must not issue press statements on behalf of the Area Board.

Any press statements about the work of the LHFIGs should be agreed between the Chairman of the LHFIGs and the Chairman of the Area Board, and in consultation with

Wiltshire council's communications team. You can contact the communications team at [communications@wiltshire.gov.uk](mailto:communications@wiltshire.gov.uk).

### **Meetings**

It is recommended that the LHFIGs meet four times a year. Ideally the meetings should be 2 to 4 weeks in advance of the Area Board meetings. Meetings are intended to be limited to the membership set out above and is open to other members of the Area Board who wish to attend. It can be open to public if the LHFIG chair wishes, and by invitation. It should be noted that LHFIGs are advisory bodies and do not exercise delegated decision-making powers. All decisions are to be ratified by the Area Board.

### **Officer support**

Meetings will be attended by relevant officers from Wiltshire Council, including a Senior Transport Planner, a Senior Traffic Engineer, Local Highway Maintenance Engineer and the local Community Engagement Manager. Attendance by officers of other expert knowledge may be arranged when necessary.

Additional support will be provided outside of the meeting by the Corporate Office Business Support unit as currently for Area Boards, for the purpose of arranging meetings, venues, and the production of meeting action notes.

### **Terms of reference**

The LHFIGs have no formal decision-making authority on operational matters or budget expenditure but act as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full LHFIG meeting before being brought to the next Area Board for approval.

The LHFIGs terms of reference are set out at Appendix A:

Examples of projects the LHFIGs can and cannot fund are set out in Appendix B:

**Terms of Reference**

1. Small-scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small-scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Transport, Waste, Street Scene and Flooding. The funding allocation is a mixture of highways and council capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management.

It cannot be used to fund revenue functions, such as routine maintenance schemes or the provision of passenger transport services.

A list of schemes which the groups can fund in contained in Appendix B

Schemes considered by the LHFIGs must have first been raised through the highway improvement request system and endorsed by the relevant town or parish council.

The LHFIG's can be directed to look at issues identified by Highways Officers when considered appropriate. For example, when an issue is raised for which other centrally held resource does not exist.

In choosing their local transport schemes, Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is more than the total discretionary amount available as part of the group's annual allocation.

**Appendix B** – Example of projects which can and cannot be funded by LHFIGs

**LHFIGs can fund the following:**

**Pedestrian improvements:** including dropped kerbs, new footways, substantive improvements to existing footways, pedestrian crossings (including assessments).

**Cycle improvements:** new cycle paths, cycle parking / storage.

**Bus infrastructure:** new and replacement Shelters (subject to agreement on future maintenance liability), bus border kerbs, bus stop road markings.

**Traffic signing:** new and replacement signs (including signposts), street name plates, village gateways.

**New road markings:** new and replacement of existing markings.

**Speed limits:** assessment and implementation.

**Waiting restrictions:** assessments and implementation.

**Footpath improvements:** styles, gates, surface improvements to rights of ways (council maintainable only).

**Drainage:** minor improvements, new gullies.

**Street lighting:** new installations.

**Traffic management measures:** including Sockets and posts for SID (Speed Indication Device) equipment.

*As a general rule, an asset should exist at the end of the project, i.e. something new that wasn't there beforehand.*

**LHFIGs cannot fund:**

**Routine maintenance:** such as gully emptying, ditch clearing, hedgerow cutting, pot hole repairs.

**Service subsidy:** bus services

**Promotional campaigns**

**SID equipment**

**Improvements for individuals and properties**

*As a general rule, activities that repair, clean, tidy or remove something that is already present are likely to be considered routine maintenance and cannot be funded by LHFIGs.*



# Stonehenge Area Board Priority Work-plan 2021/22

## Positive Activities for Young People

Priority	Action	Target(s)	Lead	Start date	End date	Funding required	Additional Comments	Status
Positive activities for young people	Undertake Youth survey including schools	Youth Survey; To obtain evidence from secondary school students about lives and preferred activities	CEM / LYN	01/07/2021	31/10/2021		LYN; Schools; relevant contacts, Survey results circulated	Completed
	Re-establish & expand LYN/ Forum	Collaborate to provide youth activities, networking, info sharing	CEM / Cllr Verbinnen	01/04/2021	31/03/2021		Cllr Mark Verbinnen now Chairing; aim to widen this forum. Regular meetings ongoing.	Completed
	Improve Youth Voice	Ongoing work with LYN to make sure youth voice is clear within LYN and grant funding.	CEM / Cllr Verbinnen	02/09/2021	Ongoing	AB funded events	LYN meeting with young people and pizza in Bulford F2F	Green
	Improve Youth Voice	Work with Stonehenge & AVC - recruit young people to LYN	CEM / Cllr Verbinnen	01/09/2021	31/03/2022		Mark is talking to Stonehenge to recruit to LYN. Link to Wilts Youth Council	Amber
	Summer Camp Larkhill	Youth Activities	AWS	26/07/2021	31/08/2021	Area Board funded project		Completed
	Summer Camp Bulford	Youth Activities	AWS	26/07/2021	31/08/2021	Area Board funded project		Completed
	Rural Youth Project	Youth Activities / research & delivery for gaps in rural provision	CEM	01/08/2021	31/03/2022	Area Board funded project	Online event 24 March - 60 + signed up Pop Up youth Club May 2022	Green
	Elements Café / special needs	Activities / special needs	Wessex Circus / Buzz Action			Area Board funded project	New application in for 22/23	Completed
	Amesbury Youth Café	Youth Activities	Wessex Circus / Buzz Action			Area Board funded project	New application in for 22/23	Completed

	Re-establish Youth Club Shrewton	Youth Activities	CEM / Parish Council			Pos. Area Board part-funding required	Rural Youth project identified priority Pop Up Youth club delivered	Amber
	Link with AVC & Stonehenge Mitigating Climate	Young people, all Town & Parish Councils	Cllr Wright/Cllr Verbinnen / CEM	15/01/2021		Pos. Area Board part-funding required	Linking young people with climate change priority. Online event with schools & young people and visit to Stonehenge so far.	Green
	Further work with AWS	Youth Activity programmes	AWS / CEM	01/09/2021	31/03/2022		Ongoing liaison with MOD	Amber
	A range of youth activities provided	Young people	Area Board	01/04/2021	31/03/2022	Area Board funded project	The Area Board is funding a range of youth activities projects	Completed
	Engagement event 6 February	Town & Parish, LYN	Cllr Wright/Cllr Verbinnen / CEM	6/2/21			Promoting youth activities & funding available. Local Youth Network members attended.	Completed
	Better Planet Schools	Older primary, early secondary	Cllr Wright/Cllr Verbinnen / CEM	07/03/2021	Ongoing	£1k from Area Board for 10 schools	Engagement event 7 March; 3 schools signed up	Green

Lead: Cllr Mark Verbinnen

Stonehenge Area Board 30.6.22

# Stonehenge Area Board Priority Work-plan 2021/22

## Health & Wellbeing – Loneliness & Isolation; Improving Mental Health; Digital Inclusion

Priority	Action	Target(s)	Lead	Start date	End date	Funding required	Additional Comments	Status
Loneliness and Isolation	H&WB event 21 Sep	Isolated individuals / Mental Health	CEM / Cllr Devendran	21/09/2021		Area Board funded project	Cake & piano event	Completed
	Silver Amesbury programme	Older People	Silver Salisbury / CEM	01/09/2021	31/10/2021	Area Board funded project	Amesbury month long Will run in 2022 too	Completed
	Celebrating Age programme	Older People	Celebrating Age Wiltshire	01/04/2021	31/03/2022	Area Board funded project	Ongoing	Green
	Establish Men's Shed	Isolated, lonely individuals	Partners				Currently looking for location	Amber
	Green Fingers Gardening Club	Isolated, lonely	Abri / Community	01/04/2021	Ongoing	Area Board part funded		Completed
	Langford Lakes event 29 Sep	10 spaces only	CEM	01/07/2021	29/09/2021	Area Board funded project	Now in SW Wilts area so we only have 10 spaces	Completed
	Tackle this issue in villages	Isolated, lonely individuals in villages	CEM / Cllr Daley / partners	01/07/2021	31/03/2022	Area Board funded Woodford Valley programme	Work with PCs & community groups to tackle issue in villages - e.g. <b>Woodford PC series of events</b>	Amber
	Avon Valley Cheerful cuppa relaunch	Isolated, lonely individuals in villages	Cllr Blair-Pilling / Parish	01/09/2021	Ongoing	Tidworth Area previously	AB funding to kick start	Completed
	OP activities comprehensive list / <b>booklet</b> and link to YourCareYourSupport	Anyone requiring info & support	CEM / Partners	01/09/2021		May need some H&WB funding	This will also support HRS ceasing end March 22; Joint with 3 community areas	Green
	Coffee morning Amesbury FRIDAY	New monthly cafe; Older, isolated	CEM / Cllr Devendran	01/04/2021		Via H&WB group of Area Board TBD	New coffee morning led by Cllr Devendran	Green

	Action	Target(s)	Lead	Start date	End date	Funding required	Additional Comments	Status
Improving Mental Health	Amesbury green fingers	Green Fingers Gardening Project Isolated people / Mental Health	Abri / Community	01/06/2021		Area Board part-funded project – Town Council & Abri project.	AB part-funded	Completed
	Establish Social Prescribing hub	Social Prescribing project - residents	Castle Practice / Partners	01/09/2021	Ongoing		Sep 2021 start	Completed
	Establish Paths4All Amesbury	Paths4All Town and Parish Councils / community groups	Cllr Blair-Pilling / CEM	01/09/2021	31/03/2023	Area Board funded project	A number of projects have come forward for funding - lots of enthusiasm	Green
	Paths4All event 10 September Ongoing themed working group	Community groups, Parishes	Cllr Blair-Pilling CEM	21/07/2021	10/09/2022	Area Board funded project	Phoenix Hall event	Completed
	My Black Dog	Anyone who wants some support around mental health "My Black Dog" project	Neil Read / My Black Dog			Pos. H&WB funding	Drop in at Bowman Centre to become weekly <a href="#">My Black Dog   Free Online Mental Health Chat Support</a>	Green
	OP activities comprehensive list / <b>booklet</b> and link to YourCareYourSupport	Activities directory - anyone who requires MH support	CEM / Healthwatch / partners				See loneliness	Green
	Blue Skies retreat	Mental health support for bereaved parents	Blue Skies retreat	March 2021	Ongoing	Area Board funded		Green

Priority	Action	Target(s)	Lead	Start date	End date	Funding required	Additional Comments	Status
Digital Inclusion	Farley's Malone tablets	Isolated / older / digitally excluded	Community group	01/04/2021		Area Board funded project	Need to build on such projects	Completed
	Introduction to IT 6 week course <b>Monday mornings Amesbury library</b>	Isolated / older / digitally excluded	Libraries / CEM	ASAP			CEM working with library and Employment & skills to set up	Amber
	Identify those digitally excluded in schools	Young digitally excluded	Stonehenge / AVC / Cllr Verbinnen	01/09/2021			Part of work with LYN	Amber
	Tecchy T Parties	Older people	CEM / libraries / Cllr Devendran				Looking for tec volunteers	Amber

**Health and Wellbeing Lead: Cllr Monica Devendran**

**Report for Stonehenge Area Board 30.6.22**





## **Communities to have more say on the highways issues that matter most**

**Wiltshire Council Cabinet has approved plans to change Community Area Transport Groups (CATGs) into Local Highway and Footway Improvement Groups (LHFIGs) - and increase funding for community highways projects.**

On 26 April 2022 Wiltshire Council Cabinet approved plans to change Community Area Transport Groups (CATGs) into Local Highway and Footway Improvement Groups (LHFIGs) - and increase funding for community highways projects.

The 18 new LHFIGs - one for each community area in Wiltshire - will be made up of local Wiltshire Council members, town and parish council representatives, and stakeholders from the local community. They will be tasked with identifying small-scale local highways projects in their area to improve safety and encourage walking and cycling.

The key difference between the new LHFIGs and the former CATGs is that the new groups will be able to improve or repair existing infrastructure such as highways and footways, while still investing in new infrastructure, as the previous CATGs could.

The new bodies will also be able to access more funding - £400,000 in total, with the exact allocation for each area based on geographical size and population. This funding comprises £250,000 and £150,000 for officer resource to administer, realise and advise on the projects. There is also a central £250,000 substantive fund that LHFIGs can apply to annually to help fund larger highways projects.

Cllr Dr Mark McClelland, Cabinet Member for Transport, said: These new LHFIGs will build on the success of CATGs and enable communities to focus on the highways priorities that matter most to them. The new groups meet two key areas of our business plan - ensuring that communities are well connected and that services meet local needs.

LHFIGs report into the local area board, so if anyone has any highways issues in their area that they'd like to improve, they should contact their local area board in the first instance for support and advice.

This is far from just a name change, and what we've agreed will see significantly more investment into local highways.

We look forward to the new LHFIGs beginning in the coming months, and for the first highways community priorities to be realised across the county.

Once the LHFIG groups are operational, the groups remit will be reviewed after six months to ensure effectiveness and capacity.

To read the full Cabinet report, people can go to:

<https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=141&MId=14349>

03	Item	Update	Actions and recommendations	Who										
<b>Date of MS Teams meeting: 13<sup>th</sup> April 2022</b>														
1a	<b>CATG change to Local Highway &amp; Footway Improvement Groups (LHFIG)</b>													
<p>There are potential changes to the format of the CATG as agreed in the budget for 2022/23. The groups names will be changed to Local Highway &amp; Footway Improvement Groups (LHFIG), there is potential for additional funding and to widen the scope of works the groups can implement. The new process is due to be ratified by Cabinet by the end of April 2022. The process for submitting issues is unchanged therefore continue as set out below:</p> <p><b>Please see link to complete the highway improvements form: <a href="https://www.wiltshire.gov.uk/council-democracy-area-boards">https://www.wiltshire.gov.uk/council-democracy-area-boards</a> and submit to <a href="mailto:CATGRequests@wiltshire.gov.uk">CATGRequests@wiltshire.gov.uk</a></b></p>														
1b.	<b>Attendees and apologies</b>													
<table border="0" style="width: 100%;"> <tr> <td style="width: 20%; vertical-align: top;">Present:</td> <td style="vertical-align: top;">Cllr Graham Wright (Chair, WC), Cllr Kevin Daley (WC), Cllr Mark Verbinnen (WC), Cllr Ian Blair-Pilling (WC), Cllr Robert Yuill (WC), Cllr Monica Devendran (WC), Kate Davey (WC Highways), Rhiann Surgenor (WC Highways), Richard Harris &amp; David Hassett (Shrewton PC), Rae Owen (Woodford PC), Andy Shuttleworth (Winterbourne Stoke PC), Steven Black (South Newton PC), Sean Noble (Great Wishford PC), Graham Jenkins (Bulford PC), Peter Paul (Durrington TC), Ted Mustard (Middle Woodford PC), Rob Coultard (Enford PC). Christopher Coats (Orcheston PC), Dot Georgeson, Sandra Burch (Figheledean PC), Fred Oiner</td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> </tr> <tr> <td style="vertical-align: top;">Apologies:</td> <td style="vertical-align: top;">Deborah Potter (Tilshead PC), Jacqui Abbott (WC), Spencer Drinkwater (WC), Nikki Spreadbury Clew (Shrewton PC), Cllr Damien Kuczera (Deputy Major Amesbury), Richie Ayling (Netheravon PC).</td> <td></td> <td></td> <td></td> </tr> </table>					Present:	Cllr Graham Wright (Chair, WC), Cllr Kevin Daley (WC), Cllr Mark Verbinnen (WC), Cllr Ian Blair-Pilling (WC), Cllr Robert Yuill (WC), Cllr Monica Devendran (WC), Kate Davey (WC Highways), Rhiann Surgenor (WC Highways), Richard Harris & David Hassett (Shrewton PC), Rae Owen (Woodford PC), Andy Shuttleworth (Winterbourne Stoke PC), Steven Black (South Newton PC), Sean Noble (Great Wishford PC), Graham Jenkins (Bulford PC), Peter Paul (Durrington TC), Ted Mustard (Middle Woodford PC), Rob Coultard (Enford PC). Christopher Coats (Orcheston PC), Dot Georgeson, Sandra Burch (Figheledean PC), Fred Oiner				Apologies:	Deborah Potter (Tilshead PC), Jacqui Abbott (WC), Spencer Drinkwater (WC), Nikki Spreadbury Clew (Shrewton PC), Cllr Damien Kuczera (Deputy Major Amesbury), Richie Ayling (Netheravon PC).			
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2.	<b>Notes of last meeting</b>			
		The notes of the last meeting held on 2 <sup>nd</sup> February 2022 were accepted as a true record.	Noted and agreed.	
3.	<b>Financial Position</b>			
		See Finance sheet. 2022/23 allocation is £35,462.00. 2021/22 underspend was £55,425.48 and the current commitments total £48,124.66 giving a remaining budget of £50,793.98.	Noted and agreed.	
4.	<b>Top 5 Priority Schemes</b>			
a)	<p><b>1-21-13</b> Great Wishford – gateway/planter</p>	<p>It has been brought to the attention of Great Wishford Parish Council by villagers that the three access roads into the village could be greatly improved by a gateway / planter. The roads are narrow so they only request it on one side near the village signs. A resident has offered to be responsible for the aftercare of the planters. A councillor has already had plans drawn up.</p> <p>No representative present at the July meeting therefore this issue has been deferred. Request for representative to attend next meeting to promote this issue.</p> <p>Group agreed to support this issue. Site meeting undertaken in December 2021. Proposal plan attached to end of the agenda. Cost estimates as follows:  <b>**Prices may vary depending on style of gate chosen by PC</b>            Site 1 Langford Rd - <b>£1,727.44 (CATG £1,295.58, PC £431.86)</b>            Site 2 West Street - <b>£1,611.83 (CATG £1,208.87, PC £402.96)</b>            Site 3 Station Rd - <b>£3,285.38 (CATG £2,464.04, PC £821.35)</b></p>	<p><b><u>ACTION</u></b> Resource allocated and project ongoing. Monitor design and implementation in due course.</p>	KD

		<p>Group agreed funding of all sites. Great Wishford PC confirmed contribution.</p> <p>Design and construction to take place in new financial year.</p>		
b)	<p><b>1-21-19</b> Durrington, Marina Crescent <b><u>No. 1 Priority</u></b></p>	<p>Access to Marina Crescent is restrictive as the road is so narrow and on road parking compounds this problem. Request to make Marina Crescent a one way system, in doing so would assist greatly in the access and exiting this road.</p> <p>Cllr Paul survey on Marina Crescent. Narrow road and difficulty for emergency vehicles. Witnessed cars meet and have to reverse out onto Stonehenge Rd. Group agree to support the issue.</p> <p>Proposal at end of the agenda. Cost estimate in the region of £5,000 (CATG £3,750, TC £1,250).</p> <p>Group discussion on pros and cons for implementing this type of restriction. Mixed views on the outcome. Group agreed not to proceed at this time. Move to other priorities. Discuss further at town council level.</p>	<p><b><u>DISCUSSION</u></b> Durrington TC confirmed this project will not proceed at this time.</p> <p><b><u>ACTION</u></b> Remove from agenda and close issue.</p>	KD
c)	<p><b>1-21-15</b> Shrewton, London Road – Traffic Calming</p>	<p>Excessively high volume of vehicles using this route as a 'rat run' to avoid the A303. See attached PDF titled 'substantive bid application 2021' (3 attachments). Traffic calming scheme along London Road to deter non local traffic.</p> <p>Liaised with Shrewton PC to refine plan and substantive bid submission. CATG chair agreed contribution of £12,500 towards the bid. Substantive bid submitted September 2021. Awaiting outcome. Substantive bid process complete. Results now published and unfortunately London Road, Shrewton were not successful this time.</p>	<p><b><u>DISCUSSION</u></b> Continue to work on bid for this year looking at ways to improve success with options to investigate the possibility of incorporating pedestrian facilities and get a more in depth grasp of the full construction cost implications.</p>	

		Meeting held on 23/3/22 with Cllr Wright and Shrewton PC to discuss amendments to design ready for 2022/23 submission.	<b><u>ACTION</u></b> Work on design and cost revisions in conjunction with Shrewton PC	KD
d)	<b><u>1-21-21</u></b> Bulford, junction 15 & 16 roundabouts	<p>There are inadequate safe crossing points for pedestrians on both Junction 15 &amp; 16 in Bulford Village. Bulford Parish Council has raised this issue with leader of the council on numerous occasions and the local Councillor fully supports our case. Council requests that pedestrian crossing surveys are carried out at both junctions. Supporting information attached to end of the agenda.</p> <p>GW conducted site visit with PC to assess pedestrian issues surrounding mini roundabouts. Bulford PC confirmed this is the No 1 priority.</p> <p>KD attended site on 5/4/22 with Cllr Verbinnen and Graham Jenkins to discuss proposals for informal crossing points.</p>	<p><b><u>ACTIONS</u></b> Rearrange site meeting with Cllr Verbinnen and Graham Jenkins for start of May</p> <p>Subsequently provide design and estimate to PC for review</p>	<p>KD</p> <p>KD</p>
e)	1-21-24 Amesbury Church Street	<p>Residents entrance is blocked by cars parking for hours on end in front of the gates in the " KEEP CLEAR" Zone and deliveries park across the gates (double Yellow lines and " Keep Clear" Area ) when delivering to the Dunkirk club and the Antrobus Arms Hotel. This can take two hours to find the driver sometimes. Second issue is that, cars wait in the "KEEP CLEAR" zone to go into the traffic calming so its difficult to gain access to the driveway. Request for bollards in the carriageway to ensure vehicles wait behind them before entering the traffic calming area along with no waiting sign in front of bollards.</p> <p>Duputy Major confirmed this is Amesbury TC No 1 priority. Issues with on street parking on both sides of Church Street. Obstruction is for the police to enforce. Site meeting arranged for 12/04/22 to discuss options.</p>	<p><b><u>DISCUSSION</u></b> Cllr Wright discussed outcome of recent site meeting with Deputy Major with options for extending waiting restrictions.</p> <p><b><u>ACTION</u></b> Collect batch of waiting restrictions for the area to implement during the course of this financial year.</p>	KD



5	<b>Priorities already agreed, not yet implemented</b>			
a)	<p><b>1-21-5</b> B3083 between A303 and Berwick St James</p>	<p>The southern B3083 runs from the A303 in the north at Winterbourne Stoke and travels in a general southwards direction through Berwick St James and onwards towards Stapleford where it joins the A36. The subject of this letter is the section between Winterbourne Stoke and Berwick St James and, the area either side of the junction between the B3083 and the public footpaths known as WST01/BSJA6.</p> <p>Please refer to item attached to agenda for full details of issues and request for new infrastructure.</p> <p>At February meeting it was agreed to defer to next meeting and request a representative is present to discuss the issue further.</p> <p>At July meeting group agreed to move to top priority list and for KD to investigate signing improvements. KD and RS met with Andy Shuttleworth on site in August.</p> <p>Proposal sent to Winterbourne Stoke PC and Berwick St James PC for review. Please see attached proposal for signing and road marking improvements. The cost estimate is £2,000 (CATG 75% = £1,500, PC 25% = £500)</p> <p>Group agreed to go ahead with the scheme and for WSPC to contribute but not BSTJ PC due to it being a small parish with limited funds.</p> <p>Signing works complete. Road marking to be laid during spring 2022.</p> <p>Speed limit assessment submitted to consultant for completion. Winterbourne Stoke have confirmed contribution of the full 25% £625 for completion of the speed limit assessment.</p>	<p><b>DISCUSSION</b> PC explained complaint from business owner which has been responded to and resolved.</p> <p><b>ACTION</b> Road markings to be completed in due course.</p> <p>Investigate issues with the surface causing a safety issue to vehicles.</p> <p>Leave this item on the agenda to allow for speed limit assessment to be completed.</p>	<p>KD</p> <p>RS</p> <p>KD</p>

<p>b)</p>	<p><u>1-21-10, 1-21-11, 1-21-12</u> C42 Woodford Valley – speeding and lack of footways</p>	<p>Discussion at the February meeting on issues 1-21-10, 1-21-11 and 1-21-12. PC and residents explained concerns over speeding traffic and lack of footways. All agreed to take a holistic approach to combine the Woodford issues and firstly look at speed limit review throughout Woodford Valley. Group agreed to fund assessment at £2,500 subject to Woodford PC contribution of 25%, TBC.</p> <p>AC suggested PC instruct parish steward to look at clearing undergrowth by railings. It was suggested the parish build an evidence log to be submitted to the consultant for consideration when the review is conducted.</p> <p>KD arranged site meeting with Woodford Parish Council which took place on 24<sup>th</sup> June 2021. Woodford Parish Council have confirmed 25% contribution towards the speed limit assessment. Woodford PC to confirm the extent of the assessment before I instruct the consultant to start. Woodford PC also confirmed they will arrange for the vegetation on the hill at the southern end of Upper Woodford to be cleared in order for us to assess whether a virtual footway can be accommodated.</p> <p>Extent plan confirmed with PC. Speed limit assessment submitted to consultant for action. Due to Covid-19 restrictions there is still a large backlog of traffic surveys to be completed across the county. I will continue to chase this speed limit assessment and provide an update in due course.</p> <p>Speed limit assessment final report and recommendation is imminent.</p>	<p><b><u>ACTION</u></b> Send speed limit assessment recommendations to Woodford PC as soon as received.</p>	<p>KD</p>
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c)	Durnford Speed limits	<p>Concerns over the lack of speed limit through Great Drunford village. Request for a 30mph speed limit to be implemented.</p> <p>Durnford PC discussed issues in more details. Expressed there is no speed limit at all or any footways. Cllr Daley supports this issue and so do the rest of the group. Group agreed to progress. Contribution confirmed by Durnford PC.</p> <p>Issues highlighted with planning apps and process with highways development control. Cllr Wright committed to investigating this issue.</p> <p>Speed limit assessment anticipated completion June 2022.</p>	<p><b><u>ACTION</u></b> Monitor progress of speed limit assessment to ensure completion by end of June.</p>	KD
d)	Enford – C32 Coombe & East Chisenbury	<p>Request for a speed limit assessment to reduce the existing 30mph speed limit to 20mph. This has been submitted as two separate requests but the Parish Council would like the group to agree for these to be combined into one assessment cost.</p> <p>No representative at the meeting. However, the chair Cllr Wright, Cllr Blair Pilling, Kate Davey and Enford PC had a subsequent meeting to discuss the speed limit assessment. It was agreed to proceed. Contribution confirmed by Enford PC.</p> <p>Speed limit assessment anticipated completion June 2022.</p>	<p><b><u>ACTION</u></b> Monitor progress of speed limit assessment to ensure completion by end of June.</p>	KD
e)	<p><u>1-21-17</u> A345 Netheravon <b><u>No. 1 Priority</u></b></p>	<p>Road Safety and Speeding. The Parish Council would like the speed limit reduced to 40 mph. There are houses and flats along the edge of the A345 and 8 turnings to the east of the road plus a Caravan Park and other collections of houses which enter the A345. Three of the turnings to the north have very poor visibility onto the A345 and many accidents plus fatalities have occurred over several years.</p>	<p><b><u>ACTION</u></b> Monitor progress of speed limit assessment to ensure completion by end of June.</p>	KD

		<p>Netheravon PC promoted issue and expressed they are wanting to use CSW if the limit can be reduced. Group agreed to progress. Contribution confirmed by Netheravon PC.</p> <p>Speed limit assessment anticipated completion June 2022.</p>		
f)	<p><u>1-21-8</u> Redworth Drive, Amesbury</p>	<p>A pedestrian pathway is being used by motor vehicles presenting a risk to pedestrians using the pathway and impacting on the structural integrity of the walls surrounding the path. The path runs along the side of a residential house providing front-door access to four houses and also links the Archers Gate development to an older development. Vehicles are now increasingly using the pathway – takeaway delivery drivers and property maintenance companies looking after the four houses. The entrance to the pathway has a dropped kerb and is wide enough for a transit van. The dropped kerb would have been put in place to support buggies and disability scooters but unlike other similar pathways on Archers Gate no protection was put in place to stop vehicles using the path. Request for small bollard at the entrance to the pathway would stop vehicles accessing the pathway.</p> <p>Cllr Yuill and group as a whole are supportive of this issue. Leave on agenda for progression when space on the top 5 priority list becomes available.</p> <p>There is an option to install a removable bollard set back into the alleyway where the width increases. This bollard type has a key locking socket system to allow for its removal for access (grass cutting/maintenance works). The costs for supply and installation are likely to be in the region of £1,000.</p> <p>Works complete on site, invoice to be raised.</p>	<p><b><u>ACTION</u></b> Scheme complete and invoiced. Remove and close.</p>	KD

6.	<b>Other Priority schemes</b>			
a)	<p><b>1-20-15</b> Durrington 20mph speed limit assessment</p>	<p>The Roads listed below are without adequate footways and sit within the Conservation Area of the oldest parts of Durrington Village. These areas were never designed for modern traffic volumes and without footways pedestrians are at higher risk than other parts of the village.</p> <p>Roads to be included in 20mph assessment are:            Hackthorne Road (full length) which leads to Church Street (full length) which leads to The Ham (no through rd). The north end of Bulford Road (from jcnctn Church St to Glebe Road to include School Rd which is also a no through rd ).            College Rd (full length). High Street from junction of Church Street to Ridgmount.</p> <p>Group agreed to fund 20mph assessment at £2,500. Durrington TC agreed 25% contribution of £625.</p> <p>Site visit undertaken by KD and traffic survey sites located. No order for the survey work has been placed yet due to Covid-19 lockdown restrictions. This work will be resumed when restrictions are eased.</p> <p>Assessments have now recommenced as Covid-19 restrictions have eased. It is anticipated traffic surveys will be undertaken over the summer period with the report being finalised in the Autumn.</p> <p>Due to Covid-19 restrictions there is still a large backlog of traffic surveys to be completed across the county. I will continue to chase this speed limit assessment and provide an update in due course.</p> <p>Group agreed to fund 20mph speed limit implementation. Total costs approx. £11,000. CATG £8,250, DTC 2,750.</p>	<p><b><u>ACTION</u></b>            Resource allocated and work ongoing to collate legal documentation ready for consulting on change to speed limit.</p>	<p>KD</p>

		Durrington TC to confirm contribution. Design & implement in new financial year.		
b)	<a href="#">5794</a> Telegraph Hill/Salisbury Road, Bulford 7.5t weight restriction	<p>At the bottom of the hill just entering the village it is dangerous if not impossible for 2 heavy vehicles to pass, e.g. double decker bus, articulated lorry, tracked vehicle. No further action can be taken until FAPM process has been reviewed. Group agreed to keep issue open. Refer to freight management update attached to this agenda for more information.</p> <p>Bulford PC requested that the action be with them to supply details to be sent to Spencer Drinkwater. KD chased Spencer Drinkwater for LTP4 completion date April 2020.</p> <p>Due to Covid-19 pandemic resource has been allocated to the response and therefore the LTP4 is currently in the development phase, no formal timescale for completion given yet.</p> <p>Cllr Smale and Bulford PC confirmed this is still an issue and is getting increasing worse. Area Board to write to Wiltshire Council for a decision. Cllr Robert Yuill is still waiting for a response to his letter. Bulford PC are also still waiting for a response from the Leader of Wiltshire Council – February 2021. Request update from Cllr Yuill on response to his letter. At July 2021 meeting the group agreed to leave on the agenda for now.</p> <p>Chair Cllr Graham Wright &amp; Cllr Kevin Daley agreed to push this forward with Transport Planning.</p>	<p><b><u>DISCUSSION</u></b>            Cllr Wright and Cllr Daley confirmed there is no further progress on this issue.</p> <p><b><u>ACTION</u></b>            Remove and close as this is not something this group can progress.</p> <p>Arrange meeting with PC to discuss next steps on this matter.</p>	KD  Cllr Wright/ Cllr Daley
c)	<a href="#">5795</a> A3028 from Double Hedges approaching new roundabout - No waiting at any time	<p>A new path has been introduced between Bulford and Solstice Park Amesbury. Accordingly the approach pavement at the Bulford end has been widened parking bays marked on the opposite side of the road and a preferred crossing installed. People are now parking half on the</p>	<p><b><u>DISCUSSION</u></b>            Group agreed to proceed with this project.</p> <p><b><u>ACTION</u></b></p>	KD



		<p>kerb adjacent to this crossing vert near to the junction which is particularly dangerous.</p> <p>BPC asked for this scheme to be put on hold until the outcome of discussions with DIO regarding S106 works in the village.</p> <p>Process for requesting waiting restrictions is for the Town/Parish Council to complete request form and submit to Network Management for assessment when next review is completed. Group agreed for this issue to be left open for now.</p> <p>AC confirmed waiting restrictions are not proposed as part of the works. JA invited project manager from DIO to attend Area Board meeting. Group agreed to leave this on the agenda for now, Bulford PC to resolve at strategic level.</p> <p>AC confirmed double mini roundabout is now public highway. Pedestrian survey to be carried out post lockdown but currently unclear as to who will complete.</p> <p>KD has spoken with Network Management who have confirmed that the waiting restriction reviews are moving forward now Covid-19 restrictions are easing. This location is on the list ready to be assessed. In the meantime if Bulford PC can supply photo evidence of the parking issues at this site it will help determine the extent of restrictions required.</p> <p>Bulford PC to supply photographic evidence of the extent of the issues. KD chased timescale for review on 8<sup>th</sup> October 2021. This issue has been referred to Network Management for action.</p> <p>Chair Cllr Graham Wright agreed to push this forward with Network Management. Consider implementation through CATG.</p>	<p>Review request whilst at site meeting for informal crossing points with PC</p> <p>Collect batch of waiting restrictions for the area to implement during the course of this financial year</p>	<p>KD</p>
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<p>d)</p>	<p><b>1-21-16</b> Shrewton, Tanners Lane – damage to property</p>	<p>Resident of No. 1 Tanners Lane is concerned that the corner of the property keeps getting hit by passing vehicles. It is an old cob building and each time it is hit the resident is worried that it is causing structural damage as well as costing money to repair the cob and guttering. Request for bollard/pole to be installed on the corner to protect the property. Please see attached photos at the end of the agenda.</p> <p>Site visit undertaken during September 2021. Options for a solution to be discussed at the meeting.</p> <p>Solutions to amend/add road markings and a bollard to be discussed at the meeting.</p> <p>Cllr Daley explained his site visit to this location with Cabinet Member for Highways Cllr Mark McClelland and the issues regarding property damage. Cllr Daley to chase option of rerouting idVerde vehicles in the other direction.</p> <p>KD to progress road marking adjustments in spring 2022.</p> <p>Further correspondence from the property owner in November 2021 received, indicating its not only refuse vehicles but other lorries delivering along Tanners Lane or using it as a short cut. Resident has suggest one tall post be installed at the corner of the property.</p> <p>Nikki Spreadbury Clew to send Cllr Wright email information on this issue. Cllr Wright to look at site and discuss options with Shrewton PC and KD.</p>	<p><b><u>DISCUSSION</u></b> Group agreed to proceed with this project.</p> <p><b><u>ACTION</u></b> Provide proposal plan for a bollard and road marking amendments to PC for review.</p>	<p>KD</p>
<p>e)</p>	<p>1-21-18 C283 From Stoford bottom to A36 junction <b><u>No. 1 Priority</u></b></p>	<p>The C283 is a well known "rat-run" for traffic from the A360 to the A36; the volumes and speed of the traffic increase when there are difficulties upon the A303. There are no footpaths located on either side of the narrow road. Traffic speeds through the village in excess of</p>	<p><b><u>DISCUSSION</u></b> PC confirmed traffic survey submitted and awaiting results in due course.</p>	

		<p>the identified 30 mph restriction and is a danger to all inhabitants (both young and old) of the village.</p> <p>The traffic speed survey, performed in December 2019, identified -</p> <ul style="list-style-type: none"> <li>i) 85th percentile speed was 37.4mph.</li> <li>ii) 57.4% of recorded vehicles were exceeding the posted speed limit.</li> </ul> <p>Request for existing 30mph speed limit to be reduced to 20mph and for a pedestrian walkway from the upper entrance to the Mount Pleasant Estate to the A36 junction adjacent to the Swan public house.</p> <p>South Newton &amp; Stoford PC discussed issues in more detail. Cllr Daley supports issue. Action with PC to submit traffic survey in location where CSW takes place to determine a more recent average speed.</p> <p>PC contacted KD to clarify traffic survey procedure and they have submitted a request. Add virtual footway to issue and investigate once survey is complete.</p>	<p><b><u>ACTION</u></b> Request survey is not carried out during last week of April when works are taking place on A360 which might cause unusual disruption to the route.</p>	KD
f)	<p>1-21-20 Durrington, A3028 mini roundabout junction with Bulford Road</p>	<p>Concerns raised over the eastward travelling vehicles not giving way at the mini roundabout to traffic coming from Bulford Road. Request for road marking improvements to include give way lining and sign.</p> <p>Leave this issue until it becomes No. 1 priority for Durrington TC.</p> <p>Durrington TC to discuss top priorities locally and clarify the direction in which this issue occurs.</p>	<p><b><u>DISCUSSION</u></b> Group agreed to proceed with this project.</p> <p><b><u>ACTION</u></b> Provide design and estimate to Durrington TC for review.</p>	KD
g)	<p>1-21-22 Durnford, southern parish boundary between Avon Bridge and Avon Farm</p>	<p>Four vehicles have left the road here in a year. All single vehicle incidents. Two crashed into south west side bringing down same BT pole, replaced twice by Open Reach. Two crashed north east side, one demolishing hedge, repaired by Little Durnford estate, one</p>	<p><b><u>DISCUSSION</u></b> Woodford PC/Durnford PC confirmed support for this issue.</p>	

		<p>demolished bridge parapet next to it, which is still unrepaired after a year.  <a href="https://www.stratfordsubcastle.org.uk/post/off-road-towards-woodford">https://www.stratfordsubcastle.org.uk/post/off-road-towards-woodford</a>  <a href="https://www.stratfordsubcastle.org.uk/post/investigation-of-black-spot-underway">https://www.stratfordsubcastle.org.uk/post/investigation-of-black-spot-underway</a></p> <p>Parish boundary confirmed as location situated with Woodford Parish. Potential to explore warning signs to highlight hazards along this route.</p>	<p><b><u>ACTION</u></b>  Provide design and estimate to PC for review.</p>	KD
h)	1-21-23 Amesbury, Devereux Road	<p>Resident raised concerns regarding not being able to access their driveway either coming in or going out when on street parking is taking place on the road directly opposite. Specifically outside of 13 -14 Devereux Road (please note both of these property have driveways). Devereux Road is very narrow. Cars from other roads are now parking in Devereux Road as they cant find a space. Residents have limited mobility and have been forced to park on the road as they can not access the drive. Request for white lines on the opposite side of the road to deter inconsiderate parking.</p> <p>Priority No 2 for Amesbury TC. Leave on agenda in other priorities. Cllr Yuill portfolio for housing and Cllr Devendran to liaise with Rhiann regarding information received from residents.</p>	<p><b><u>DISCUSSION</u></b>  Cllr Yuill, Cllr Wright and Rhiann discussed the parameters of the location being Wiltshire Council land but not public highway.</p> <p><b><u>ACTION</u></b>  Remove and close.</p> <p>Assist Housing officers with potential improvements going forward.</p>	KD  RS
<b>7.</b>	<b>New Requests / Issues</b>			
a)	1-22-1 South Newton & Stoford A36 & C283 Village gates	<p>Traffic speeds through the village in excess of the identified 30mph restriction and is a danger to all inhabitants (both young and old) The Parish Council believes that the speed of vehicles entering the villages of South Newton and Stoford (A36 and C283) could be greatly improved (i.e. decreased) by the installation of village gateways. The gateways will create 'a sense of place' when drivers enter the village, and the physical measures designed such that drivers are required to</p>	<p><b><u>DISCUSSION</u></b>  Group agreed to proceed with this project.</p> <p><b><u>ACTION</u></b>  Investigate feasibility of installing village gates on C283</p>	KD

		<p>slow down before entry. The village entrance and the speed limit is made more obvious to vehicle drivers.</p> <p>Request for three sets of village gates. Two along the A36 and one along C283.</p> <p>Any request for infrastructure on the A36 needs to be sent to National Highways for consideration. However, the CATG can consider village gates on C283 as a project if supported.</p>		
b)	1-22-2 Orcheston 20mph speed limit	<p>Orcheston has benefited from a 30mph speed limit since 2017. Nevertheless in the past 5 years there has been a considerable increase in delivery traffic (always against the clock) as well as being the first choice for 4X4 drivers accessing Salisbury Plain. There are no pavement footpaths at all in the village and most cars are parked on the road. Where vehicles are parked off the road, access visibility is routinely poor and involves gradual “edging out”. When vehicles are parked opposite houses where residents have to “edge out”, there is no possibility of traffic avoiding vehicles “edging out”. Speed needs to be reduced.</p> <p>This matter was raised at the Parish Council in January 2022. Councillors supported a proposal to ask for a traffic survey to provide data as to the suitability of a proposed 20mph speed limit. Cllr Christopher Coats, who has been active on the Stonehenge Tunnel group, volunteered to represent the views of the parish council at the CATG. We recognise that 25% of the cost of the survey will be charged to Orcheston Parish Council.</p> <p>Request for reduce the existing 30mph speed limit to 20mph.</p>	<p><b><u>DISCUSSION</u></b> Group agreed to proceed with this project. PC confirmed 25% contribution.</p> <p><b><u>ACTION</u></b> Confirm extent of speed limit assessment with PC and submit to consultant for completion in due course.</p>	KD

<b>7.</b>	<b>Any other business</b>			
a)	Waiting restrictions	Collect list of existing waiting restriction requests to be implemented as a batch with the request from Bulford PC at Double Hedges above.		KD
b)	Highways clinic on 25 <sup>th</sup> April 2022	Cllr Wright raised awareness to a clinic he will be holding online to give all parishes and towns an opportunity to discuss issues which the new LHFIG remit has potential to investigate and fund.		
c)	Amesbury Archers Gate WR1	Cllr Yuill raised concerns relating to a lack of waiting restrictions near the school. Request needs to be supported by Amesbury TC and raised through the formally process to be discussed at the next meeting.		Cllr Yuill/Amesbury TC
d)	Future contributions	Enford PC rep asked if the contribution to all raised items will be 25%. Chair Cllr Wright confirmed this is correct.		

<b>8.</b>	
	<p><b><u>TOP FIVE PRIORITY SCHEMES LISTED BELOW (SCHEMES HIGHLIGHTED IN YELLOW REQUIRE FUNDING APPROVAL FROM THE AREA BOARD, ITEMS IN GREY ARE ALREADY AGREED AND CURRENTLY IN PROGRESS):</u></b></p> <ol style="list-style-type: none"> <li>1. 1-20-15 Durrington 20mph speed limit assessment £2,500 (CATG £1,875, Durrington PC £625)</li> <li>2. 1-21-3 Amesbury, London Road bus shelter replacement £6,600 (CATG £4,950, Amesbury TC £1,650)</li> <li>3. 1-21-5 Winterbourne Stoke/Berwick St James B3083 signing improvements £2,000 (CATG £1,750, Winterbourne PC £250)</li> <li>4. 1-21-8 Amesbury, Redworth Drive bollard installation – £1,000 (CATG £750, Amesbury TC £250)</li> <li>5. 1-21-10/12 Woodford Valley C42 speed limit assessment £2,500 (CATG £1,875, Woodford PC £625)</li> <li>6. 1-21-17 Netheravon A345 speed limit assessment £2,500 (CATG £1,875, Netheravon PC £625)</li> <li>7. Durnford speed limit assessment £2,500 (CATG £1,875, Durnford PC £625)</li> <li>8. 1-21-13 Great Wishford Village Gates £6,624.66 (CATG £4,968.49, Great Wishford PC £1,656.16)</li> <li>9. 1-21-5 Winterbourne Stoke/Berwick St James B3083 Speed Limit Assessment £2,500 (CATG £1,875, BSTJ PC £625)</li> <li>10. 1-20-15 Durrington 20mph speed limit implementation £11,000 (CATG £8,250, Durrington TC £2,750)</li> <li>11. 1-22-1 Orcheston 20mph speed limit assessment £2,500 (CATG £1,875, Orcheston PC £625)</li> </ol>



9.			
	<b>Date of Next Meeting</b>	27 <sup>th</sup> July 2022 via MS Teams	

**Amesbury Community Area Transport Group**

**Highways Officer – Kate Davey**

**1. Environmental & Community Implications**

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

**2. Financial Implications**

2.1. All decisions must fall within the Highways funding allocated to Amesbury Area Board.  
 2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Amesbury Area Board will have a remaining Highways funding balance of **£49,209.17**.

**3. Legal Implications**

3.1. There are no specific legal implications related to this report.

**4. HR Implications**

4.1. There are no specific HR implications related to this report.

**5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

**6. Safeguarding implications**

6.1 There are no specific safeguarding implications related to this report.

## Stonehenge CATG

### FINANCIAL SUMMARY

#### BUDGET 22-23

£35,462.00 CATG ALLOCATION 22-23

£55,425.48 2021-22 underspend

#### Contributions

Woodford PC - speed limit assessment	£625.00	Confirmed
Winterbourne Stoke PC - B3083 signing/lining improvements	£250.00	Confirmed
Amesbury TC - Redworth Drive bollard	£250.00	Confirmed
Netheravon PC - A345 speed limit assessment	£625.00	Confirmed
Durnford PC - Speed limit assessment	£625.00	Confirmed
Enford PC - speed limit assessment	£625.00	Confirmed
Great Wishford PC - village gates	£1,656.16	Confirmed
WSPC / BSTJ PC - speed limit assessment	£625.00	confirmed
Durrington TC - 20mph speed limit implementation	£2,750.00	TBC

#### Total Budget

**£98,918.64**

#### Commitments carried forward

CATG contribution to Shrewton London Rd Substantive Bid £12,500 Agreed

#### New schemes

Durrington 20mph speed limit assessment	£2,500	Estimate
Woodford Valley speed limit assessment	£2,500	Estimate
Winterbourne Stoke/Berwick St James - B3083 signing/lining	£2,000	Estimate
Amesbury Redworth Drive bollard	£1,000	Estimate
Netheravon A345 speed limit assessment	£2,500	Estimate
Durnford speed limit assessment	£2,500	Estimate
Enford speed limit assessment	£2,500	Estimate
Great Wishford village gates	£6,625	Estimate
B3083 Berwick St James speed limit assessment	£2,500	Estimate
Durrington 20mph speed limit implementation	£11,000	Estimate

Total commitment **£48,124.66**

Remaining Budget **£50,793.98**

<b>Report To</b>	<b>Stonehenge Area Board</b>
<b>Date of Meeting</b>	<b>Thursday, 30 June 2022</b>
<b>Title of Report</b>	<b>Stonehenge Area Grant Report</b>

## Purpose of the Report

- To provide detail of the grant applications made to the Stonehenge Area Board. These could include; community area grants, health and wellbeing, young persons grants and Area Board initiatives.
- To document any recommendations provided through sub groups.

## Area Board Current Financial Position

	Community Area Grants	Young People	Health and Wellbeing
<b>Opening Balance For</b> <u>2022/2023</u>	£ 24,831.00	£ 22,414.00	£ 7,700.00
<b>Awarded To Date</b>	£ 0.00	£ 0.00	£ 0.00
<b>Current Balance</b>	£ 24,831.00	£ 22,414.00	£ 7,700.00
<b>Balance if all grants are agreed based on recommendations</b>	£ 20,481.00	£ 21,034.00	£ 6,041.84

## Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<a href="#">ABG644</a>	Community Area Grant	Durrington amateur Dramatics Society	Durrington Amateur Dramatics Society new staging	£5500.00	£2750.00
<p><b>Project Summary:</b>            We would like to replace our current additional staging , known as a dais and steps. These are modular units made of steel framing with a solid chipboard top which take up a lot of room to store and a lot of time to move and bolt together. The dais and steps are very heavy and are becoming increasingly difficult to move safely by our aging back stage crew! We would like to replace these with a lighter weight modular aluminium version which will be easier to move, store and erect.</p>					
<a href="#">ABG646</a>	Community Area Grant	Catholic Church of Christ the King	AED for Catholic church and surrounding retirement residences	£3200.00	£1600.00
<p><b>Project Summary:</b>            There is no AED within reasonable distance of the 50 retirement flats, 20 domestic residences, active church community and social hall that hosts regular gatherings such as slimming club, coffee mornings and celebrations of weddings, funerals, birthdays, anniversaries etc. This project proposes to install an AED on the outside of the social hall, accessible 24 hours, to the public at large.</p>					

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<a href="#">ABG639</a>	Older and Vulnerable Adults Funding	Bluesky Retreat	Almost wild camping with Bluesky Retreat for bereaved parents	£2458.16	£808.16
<p><b>Project Summary:</b>  <b>Bluesky Retreat is a charity to help support parents after the loss of a child. This year we are starting our support groups. One of our biggest groups will be an overnight camp out, with some team building exercises, archery, fire making, whittling and campfire cooking. All with a qualified counsellor and a mental health first aider at hand.</b></p>					
<a href="#">ABG683</a>	Older and Vulnerable Adults Funding	Silver Salisbury Group	Silver Amesbury 2022 including Durrington and surrounding villages	£1700.00	£850.00
<p><b>Project Summary:</b>  <b>To further develop on the work undertaken in Amesbury, Durrington and surrounding villages in 2021/2 to alleviate isolation and loneliness by co-ordinating a programme of activities and events for older people around 1st October in celebration of International Older People's Day. Last year we consulted with older people and co-ordinated a small programme in Amesbury and surrounds: we anticipate this year to enlarge the programme and the number of people participating. We feel that we have established the connections and generated enthusiasm for a programme this autumn including ideas on helping people get transport to events. This project is to promote and co-ordinate the programme, produce, get printed and circulate the programme brochure.</b></p>					
<a href="#">ABG663</a>	Youth Grant	Amesbury Town Council	Stockport Avenue Youth Area	£2760.00	£1380.00
<p><b>Project Summary:</b>  <b>An area of wasteland exists adjacent to the allotments on Stockport Avenue. It was identified as an ideal spot for the creation of a dedicated youth area, where outdoor activities / weekend camps will be organised for young residents. The ground is very uneven and needs to be prepared for safety reasons.</b></p>					

## 1. Background

Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.

Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:

- Community Area Grants (capital)
- Young People (revenue)
- Health and Wellbeing (revenue)

The Area Board will be advised of the funding available prior to their first meeting of each financial year.

## 2. Main Considerations

2.1. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young persons funding guidelines have been adhered to.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors need to consider any recommendations made by sub groups of the Area Boards.

## 3. Environmental & Community Implications

Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

## 4. Financial Implications

Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

## 5. Legal Implications

There are no specific legal implications related to this report.

## 6. Human Resources Implications

There are no specific human resources implications related to this report.

## 7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes where they meet the funding criteria.

## 8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

No unpublished documents have been relied upon in the preparation of this report.

## Report Author

Jacqui Abbott, Community Engagement Manager, [Jacqui.Abbott@wiltshire.gov.uk](mailto:Jacqui.Abbott@wiltshire.gov.uk)





## **Delegated Authority request for 2 projects Stonehenge Area Board**

- 1. Chat Café Evergreen Court Friday 10 – 12 once a month – first café Friday 29 April 10 – 12 noon £150**
- 2. Rural Youth Project Phase 2 £2331.79**

Stonehenge Area Board is in the extremely positive position of only having a very small amount of funding left at the end of the financial year. Almost all funding has been allocated to groups for the April 21/ March 22 period.

There is a small amount of funding remaining as below. I have discussed the two proposed projects with the Chair and Vice-Chair over the last few weeks and they are supportive of these 2 initiatives. In addition, there has been considerable consultation & discussion with the community as below.

If agreed by Councillors, we will note these 2 projects at the next Area Board meeting on June 9<sup>th</sup>.

### **Health and Wellbeing funding remaining £150**

- 1. Chat Café Evergreen Court Friday 10 – 12 once a month – first café Friday 29 April 10 – 12 noon.** The target group is those who are lonely / isolated and have not been out very much over the last couple of years. The Health & Wellbeing group discussed this at their last meeting and were very keen on the idea. Cllr Monica Devendran has consulted with the community in the area and they have asked for a coffee morning to be set up. I have liaised with the venue and café to organise the monthly sessions. A flyer will be produced which we can all publicise. If successful we can hold the coffee mornings more regularly. The funding will be used for publicity and some refreshments for those who cannot afford to attend – the details of this to be finalised with Monica. There will also be a competition for those who attend to name the café at the first meeting on 29 April.

**Recommendation: to allocate £150 towards the new coffee morning**

### **Youth Activities funding remaining £1,913.19**

### **Capital funding remaining £418.60**

- 2. Rural Youth Project Phase 2.** You have all heard a lot about the Rural Youth Project recently as phase 1 is being finalised. This is a project that **Stonehenge Area Board** along with 3 other community areas (Southern, Warminster and Pewsey)

commissioned Community First to undertake, There has always been a phase 2 planned which is an important part of this work as it is about **delivery**. We have listened to young people living in rural areas and we want to find solutions to the issues identified. Key areas for Stonehenge Area Board are:

- ✓ Shared youth workers / volunteers with other areas
- ✓ Youth Club pop ups visiting various areas
- ✓ Better sharing of resources & publicity with MOD / civilian
- ✓ Cooking / self defence workshops
- ✓ Shrewton youth activities
- ✓ SEND provision enhanced

We hope to continue working with Community First and other community areas to deliver on these findings.

**Recommendation: The remaining youth funding £1,913.19 and remaining capital £418.60 to be allocated to the Rural Youth Project Phase 2.**